

Logan County 4-H Council Constitution

Adopted February, 11th 2009

Article I – Name

The name of this organization shall be the Logan County Council of 4-H Clubs.

Article II – Object

The objects of this organization are:

- To unify the interests and efforts of all 4-H clubs in Logan County
- To cooperate with the County Commissioners, Extension Agents, North Dakota State University Extension and the United States Department of Agriculture in the planning and carrying out of a program in accordance with the Smith Lever Act of May 8, 1914.
- To further promote the organization of 4-H clubs within the county in order to make available to boys and girls the best information and training that science and art can contribute to homemakers and agriculture, and the development of the highest type of community life, through an organized effort of young people.

Article III – Membership and Election

Section 1.

- The county Council shall be composed of the president, vice-president, secretary, and treasurer.
- The Council will include one leader from each active 4-H club

Section 2.

- The Extension Agents are ex-officio members of the Council.

Article IV. – NON-VOTING MEMBERS

- The county NDSU Extension staff responsible for 4-H youth development programs in the county shall be a non-voting member(s) who interprets program needs, university policies and statewide programs and schedules and university personnel requested to counsel with the organization.

Article V. - Voting Members

- Voting members will consist of the county council members and registered adult leaders. Parents are encouraged to attend meetings and to become adult

leaders. 4-H members are also encouraged to attend meetings. Each 4-H club may elect one voting member.

Article VI – Officers and their Duties

Section 1.

- Officers shall continue in office until their successors have been elected.
- In the event that a council member must resign for legitimate reasons, such as health issues or relocation out of Logan County, a council meeting must be called and a special election held to fill the position to be vacated.
- Each council member will serve a two-year term. The positions of Vice President and Secretary will be elected on even years. The position of President will be elected on odd years.
- The officers shall be elected at the first regular fall meeting.

Section 2.

- The president shall be the chief executive officer of the Council and call meetings to order. He/she shall preside at all meetings of the Council and shall be chair and preside at the meetings of the Executive Committee. The president shall appoint the members of all committees of the Council. He/she shall sign all documents requiring the president's signature and shall perform all other duties incidental to the office

Section 3.

- The vice-president shall perform the duties of the president in the absence or incapacity of the president. In the event the vice-president becomes the president, a new vice-president shall be elected to fill the vacancy. The vice-president oversees all committee activity.

Section 4.

- The secretary shall keep an accurate record of the activities of the Council and its Executive Committee, shall issue all notices of the Council meetings, shall be responsible for the correspondence of the Council, shall prepare and keep a listing of all chairmen and members of special and standing committees for the current year and shall provide the county extension office a copy of all records of the Council.

Section 5.

- The Treasurer shall maintain an accurate record of all financial accounts of the 4-H Council, prepare a financial report for each 4-H Council meeting, reconcile all financial accounts, and make payments and deposits as requested by members.

Section 6.

- The President and Vice-President will act as assistant superintendents in his or her 4-H projects on the annual Achievement Day.

Article VII – Functions of the Officers

- To perform the essential Council activities that must be acted upon between meetings of the membership.
- To formulate and recommend programs and activities to the members of the Council for their consideration and approval.
- To identify and help formulate other committees necessary to further the purposes and functions of the Council.
- To carry on such other business as may be delegated to it by the Council membership.

Article VIII – Meetings

Section 1.

- Meetings of the County Council shall be held at minimum of four times per year. Other meetings may be called to discuss other pressing business

Article IV – Rules

Section 1.

- The proceedings of the Council shall be governed by Roberts Rules of Order.

Section 2.

- All matters that come to a vote before the Council require a majority vote for passage.

Section 3.

- Any section of this Constitution or By-Laws may be amended by a 2/3 majority vote of all members and leaders in attendance, providing notice of pending amendment has been announced at least one month before the meeting.

Article X – Financials

Section 1.

- All purchases to be made with 4-H Council funds must be preapproved by the 4-H Council.

Section 2.

- Any money that is requested by a club member from a business or organization needs to be pre-approved by the council.

By – Laws

Section 1.

- Annual dues shall be set by each club, and due and payable on or before October 1st of each club year along with enrollment forms.

Section 2.

- These funds are to be used at the discretion of the club.

Section 3.

- In order to complete the year, a 4-H member must attend 5 meetings or activities during the club year, enroll in at least one project, and turn in all records asked for. A “project day” will count as a meeting. A “project day” will consist of a 4-H member working on a project for Achievement Days at home and sending a picture to their club leader. 4-H leaders are required to turn in attendance sheets to the 4-H Council within 7 days of each 4-H meeting or event. If a 4-H member does not meet the 5 meeting or activity requirement because of unusual circumstances, they can appear before the 4-H Council for approval at the last regular meeting before Achievement Day. All members must meet these requirements to be able to exhibit at Logan County Achievement Day, receive premium money, or to receive funding from the council for 4-H events.
- Participation in competitions such as livestock or crops judging, which include multiple contest, will only count as two activities. Practice counts as one and all of the contests count as one.

Section 4.

- 4-H members will earn money through exhibiting statics, and showing livestock at the Logan County Achievement Day and ND State Fair. These premiums will be distributed to the members in the form of checks given out at the annual awards day in the fall each year.

Section 5.

- **4-H Club Structure**
 - Clubs are to be run by the members. Each club will elect an officer team to consist of a president, vice president, and secretary. All members will be voting members following the guidelines of Robert's Rules of Order.