

Core Undergraduate Learning Experiences (CULE) Members:

Marion Harris, AFSNR
 RaNelle Ingalls, Student Affairs
 Rajesh Kavasseri, E&A
 Kevin McCaul, Deans' Liaison
 Andrew Mara, AHSS
 Charlene Myhre, Libraries
 Cynthia Naughton, PNAS

Lisa Nordick, DCE
 Larry Peterson, Provost/VPAA
 Seth Rasmussen, S&M
 Susan Ray-Degges, HDE
 Carolyn Schnell, University Studies
 Herbert Snyder, Business

Meeting, Tuesday, January 10, 2012, 2:00-2:50, Peace Garden Room, Memorial Union

Tentative Agenda:

1. Approve minutes from 12/12/11, emailed on 12/13/11.
2. Progress reports from teams analyzing GDC survey data
3. Report on and Planning for Action Items from CULE Timeline

12 TASKS	Done	RESPONSIBLE
Shared Capstone template and implementation guidelines with Chairs/Heads for feedback on December 14	✓	Larry, Bob, Susan, and Herb
Distributed Capstone Improvement Process implementation guidelines, procedures, and template after any revisions based on feedback from Chairs/Heads. Provost Rafert sent it out under his name.	✓	Larry
Confirm final details for Paul Gaston's visit (latest itinerary attached) Our Thursday morning session will focus on both our GE revision process and on our capstone improvement process with the DQP. Larry sent Gaston background information on NDSU, our current GE requirements, the GDC survey, the capstone cover letter and template, CULE's annual report, our timeline, and the link to our homepage. Gaston sent Larry a copy of his PowerPoint to review.	✓	Larry

01 TASKS	Done	RESPONSIBLE
Meet with Deans about the Capstone template and implementation guidelines on January 5		Herb and Susan
At our January 10 meeting, any college representative whose college or departments have advisory boards will bring the name of the person who is the NDSU contact for that advisory board so we can contact those advisory boards members to take GE survey		College representatives

through GDC. We will also agree on a cover memo for the survey. (I attached the “greeting” we used previously for employers.)		
Paul Gaston’s visit on January 12		All
Begin sharing information about Capstone Improvement Process with campus after final draft is complete and has been shared with chairs/heads.		All
Update Faculty Senate about CULE progress and surveys after template is complete.		Larry
Update Student Senate about CULE progress and surveys after template is complete.		Larry or Others
Update Staff Senate about CULE progress and surveys after template is complete.		RaNelle, Char
Revise CULE Timeline		All
Begin analyzing information from department meetings, focus groups with local alumni and employers, electronic surveys, & OIRA		All
Complete meeting with academic departments about GE revision		College representatives

4. NDSU Team to AAC&U GE Conference, New Orleans, Feb. 23-25 (Herb, Larry, and Rajesh so far)

5. Meetings with colleagues

Date	Unit	Listeners	Format	# of participants
02/23/11	Sociology/Anthropology	Andrew & Bob	face to face	5
03/03/11	Chemistry	Seth	face to face	14
03/21/11	HDFS	Susan & Bob	GDC	18
03/22/11	Residence Life	Larry & Char	face to face	15
03/24/11	Modern Languages	Andrew & Larry	face to face	9
04/04/11	Pharmacy	Cynthia	GDC	17
04/04/11	Nursing	Cynthia	GDC	9
04/05/11	Electrical Engineering	Rajesh & Larry	face to face	12
04/07/11	Professional Advisors	Carolyn	GDC	12
04/08/11	History	Andrew & Larry	face to face	8
04/08/11	Civil Engineering	Rajesh & Bob	face to face	11
04/13/11	Orientation & Student Success	Kevin & RaNelle	face to face	7
04/15/11	Construction Engineering	Rajesh & Andrew	face to face	8

04/15/11	Ag Biosystems	Marion &	face to face	8 +1
04/19/11	Natural Resource Sciences	Marion & Bob	face to face	18
04/20/11	English	Andrew & Larry	face to face	15
04/20/11	HNES	Susan	GDC	11
05/02/11	Microbiology	Marion & Bob	face to face	11
05/06/11	Animal Science	Marion & Larry	face to face	17
05/06/11	Agricultural Economics	Bob & RaNelle	face to face	18
05/10/11	Plant Sciences Curriculum Comm.	Marion	face to face	13
05/11/11	Communication	Andrew & Larry	face to face	13
05/12/11	Food Science	Susan & Larry	face to face	4
07/14/11	Career Services	Marion, Larry, & Carolyn	face to face	4
07/21/11	Memorial Union Staff	Marion, Andrew, & Larry	face to face	12
08/01/11	DCE	Lisa & Larry	GDC	11
08/08/11	Instructional Librarians	Char & Larry	face to face	10
08/24/11	Registration & Records	RaNelle & Larry	face to face	23
09/19/11	Music	Andrew & Larry	face to face	15
10/03/11	Theatre	Larry	face to face	7
10/04/11	Emergency Management	Larry	face to face	5
10/04/11	Mathematics	Seth	face to face	12
10/04/11	Geosciences	Seth	face to face	7
10/24/11	Psychology	Seth	face to face	
10/10/11	Education	Susan	GDC	15
10/28/11	Physics	Seth	face to face	7
??	Polymers and Coatings	Seth	face to face	
??	Biology	Seth	face to face	
01/10/11	Art	Larry	face to face	
??	Alumni Association Board members			

6. Questions, concerns, issues, or brainstorms about our journey