

Core Undergraduate Learning Experiences (CULE) Members:

Marion Harris, AFSNR
 Robert Harrold, Assessment
 RaNelle Ingalls, Student Affairs
 Rajesh Kavasseri, E&A
 Kevin McCaul, Deans' Liaison
 Andrew Mara, AHSS
 Charlene Myhre, Libraries
 Cynthia Naughton, PNAS

Lisa Nordick, DCE
 Larry Peterson, Provost/VPAA
 Seth Rasmussen, S&M
 Susan Ray-Degges, HDE
 Brock Schmeling, Student Representative
 Carolyn Schnell, University Studies
 Herbert Snyder, Business

Meeting, Monday, October 10, 2011, 2:00-2:50, Mandan Room, Memorial Union

Tentative Agenda:

1. Approve minutes from 09/26/11, emailed on 09/27/11.
2. Feedback on Department Capstone Improvement Process template. (attached)
3. Report on and Planning for Action Items from CULE Timeline

09 TASKS	Done	RESPONSIBLE
Identify possible additional members for HLC Capstone Improvement Process		Bob & Larry
Approve final version of common electronic survey for alumni, employers, faculty, staff, and students	✓	All
Lisa (?) and others get addresses for alumni and employers for electronic survey		Lisa
Continue meeting with academic departments		All
Considering inviting an AAC&U consultant or Lumina representative to campus in fall 2011	✓	Larry

10 TASKS	Done	RESPONSIBLE
CULE & additional members plan for implementing Capstone Improvement Process		
Complete and launch CULE campus homepage		
Distribute common electronic survey for alumni, employers, faculty, staff, and students through the GDC		
Update Student, Faculty, and Staff Senates about CULE progress and surveys		
Complete first draft of Capstone Improvement Process implementation guidelines, procedures, and template		
Share with Chairs/Heads for feedback		

Begin sharing information about Capstone Improvement Process with campus		
Optional webinar on <i>Degree Qualifications Profile</i>		Bob, Larry, Herb & ??
Continue meeting with academic departments about GE revision		All
Request Provost's help to revise, launch, and maintain Accreditation homepage		

4. Academic department meetings by college (attached)

5. Reports on any meetings with colleagues

Date	Unit	Listeners	Format	# of participants
02/23/11	Sociology/Anthropology	Andrew & Bob	face to face	5
03/03/11	Chemistry	Seth	face to face	14
03/21/11	HDFS	Susan & Bob	GDC	18
03/22/11	Residence Life	Larry & Char	face to face	15
03/24/11	Modern Languages	Andrew & Larry	face to face	9
04/04/11	Pharmacy	Cynthia	GDC	17
04/04/11	Nursing	Cynthia	GDC	9
04/05/11	Electrical Engineering	Rajesh & Larry	face to face	12
04/07/11	Professional Advisors	Carolyn	GDC	12
04/08/11	History	Andrew & Larry	face to face	8
04/08/11	Civil Engineering	Rajesh & Bob	face to face	11
04/13/11	Orientation & Student Success	Kevin & RaNelle	face to face	7
04/15/11	Construction Engineering	Rajesh & Andrew	face to face	8
04/15/11	Ag Biosystems	Marion &	face to face	8 +1
04/19/11	Natural Resource Sciences	Marion & Bob	face to face	18
04/20/11	English	Andrew & Larry	face to face	15
04/20/11	HNES	Susan	GDC	11
05/02/11	Microbiology	Marion & Bob	face to face	11
05/06/11	Animal Science	Marion & Larry	face to face	17
05/06/11	Agricultural Economics	Bob & RaNelle	face to face	18
05/10/11	Plant Sciences Curriculum Comm.	Marion	face to face	13
05/11/11	Communication	Andrew & Larry	face to face	13
05/12/11	Food Science	Susan & Larry	face to face	4
07/14/11	Career Services	Marion, Larry, & Carolyn	face to face	4
07/21/11	Memorial Union Staff	Marion, Andrew, & Larry	face to face	12
08/01/11	DCE	Lisa & Larry	GDC	11

08/08/11	Instructional Librarians	Char & Larry	face to face	10
08/24/11	Registration & Records	RaNelle & Larry	face to face	23
09/19/11	Music	Andrew & Larry	face to face	15
10/03/11	Theatre	Larry	face to face	
10/04/11	Emergency Management	Larry	face to face	
10/04/11	Mathematics	Seth	face to face	
10/04/11	Geosciences	Seth	face to face	
10/24/11	Psychology	Seth	face to face	
??	Alumni Association Board members			

6. Questions, concerns, issues, or brainstorms about our journey