

Core Undergraduate Learning Experiences (CULE) Members:

Marion Harris, AFSNR	Cynthia Naughton, PNAS
Robert Harrold, Assessment	Lisa Nordick, DCE
RaNelle Ingalls, Student Affairs	Larry Peterson, Provost/VPAA
Rajesh Kavasseri, E&A	Seth Rasmussen, S&M
Kevin McCaul, Deans' Liaison	Susan Ray-Degges, HDE
Andrew Mara, AHSS	Carolyn Schnell, University Studies
Charlene Myhre, Libraries	Herbert Snyder, Business

Meeting, Monday, October 24, 2011, 2:00-2:50, Peace Garden Room, Memorial Union

Tentative Agenda:

1. Approve minutes from 10/10/11, emailed on 10/12/11.
2. Feedback on Second Draft of Department Capstone Improvement Process template. (attached)
3. Report on and Planning for Action Items from CULE Timeline

09 TASKS	Done	RESPONSIBLE
Plan for Paul Gaston's visit to NDSU on January 12, 2012. *Possible schedule attached.		Larry

10 TASKS	Done	RESPONSIBLE
CULE & additional members plan for implementing Capstone Improvement Process		Bob, Larry, Herb & ??
Complete and launch CULE campus homepage *The URL for the site is: http://www.ndsu.edu/cule/. Jerry Olson notes: "If you go through the site, click on the different tabs, where ever you find "Insert content here!" I need the content you would like to have displayed on those specific pages. Any additions or changes you just need to tell me what you would like done and provide content for the changes. I will make all updates and changes as you like."		Lisa, Jerry Olson (GDC)
Distribute common electronic survey for alumni through the GDC	✓	Larry
Distribute common electronic survey for students through the GDC *Student listserv and Student Body President did not respond until contacted by VPSA.		Larry
Update Student, Faculty, and Staff Senates about CULE progress and surveys after template is complete.		Larry + others
Complete final draft of Capstone Improvement Process		All

implementation guidelines, procedures, and template		
Share with Chairs/Heads for feedback		Larry + others
10 TASKS	Done	RESPONSIBLE
Begin sharing information about Capstone Improvement Process with campus after final draft is complete and has been shared with chairs/heads.		All
Continue meeting with academic departments about GE revision		College representatives

11 TASKS (partial list)	Done	RESPONSIBLE
Complete Capstone Improvement Process implementation guidelines, procedures, and template		
Create system for tracking department responses for Capstone Improvement Process		
Distribute Capstone Improvement Process implementation guidelines, procedures, and template		

4. Notes from ND GE Summit and Association for General and Liberal Studies Annual Conference (attached)
5. Meetings with colleagues

Date	Unit	Listeners	Format	# of participants
02/23/11	Sociology/Anthropology	Andrew & Bob	face to face	5
03/03/11	Chemistry	Seth	face to face	14
03/21/11	HDFS	Susan & Bob	GDC	18
03/22/11	Residence Life	Larry & Char	face to face	15
03/24/11	Modern Languages	Andrew & Larry	face to face	9
04/04/11	Pharmacy	Cynthia	GDC	17
04/04/11	Nursing	Cynthia	GDC	9
04/05/11	Electrical Engineering	Rajesh & Larry	face to face	12
04/07/11	Professional Advisors	Carolyn	GDC	12
04/08/11	History	Andrew & Larry	face to face	8
04/08/11	Civil Engineering	Rajesh & Bob	face to face	11
04/13/11	Orientation & Student Success	Kevin & RaNelle	face to face	7
04/15/11	Construction Engineering	Rajesh & Andrew	face to face	8
04/15/11	Ag Biosystems	Marion &	face to face	8 +1

04/19/11	Natural Resource Sciences	Marion & Bob	face to face	18
04/20/11	English	Andrew & Larry	face to face	15
04/20/11	HNES	Susan	GDC	11
05/02/11	Microbiology	Marion & Bob	face to face	11
05/06/11	Animal Science	Marion & Larry	face to face	17
05/06/11	Agricultural Economics	Bob & RaNelle	face to face	18
05/10/11	Plant Sciences Curriculum Comm.	Marion	face to face	13
05/11/11	Communication	Andrew & Larry	face to face	13
05/12/11	Food Science	Susan & Larry	face to face	4
07/14/11	Career Services	Marion, Larry, & Carolyn	face to face	4
07/21/11	Memorial Union Staff	Marion, Andrew, & Larry	face to face	12
08/01/11	DCE	Lisa & Larry	GDC	11
08/08/11	Instructional Librarians	Char & Larry	face to face	10
08/24/11	Registration & Records	RaNelle & Larry	face to face	23
09/19/11	Music	Andrew & Larry	face to face	15
10/03/11	Theatre	Larry	face to face	7
10/04/11	Emergency Management	Larry	face to face	5
10/04/11	Mathematics	Seth	face to face	12
10/04/11	Geosciences	Seth	face to face	7
10/24/11	Psychology	Seth	face to face	
11/01/11	Art	Larry	face to face	
??	Alumni Association Board members			

6. Questions, concerns, issues, or brainstorms about our journey