Core Undergraduate Learning Experiences (CULE) Minutes for March 21, 2011,
2:00-2:50 pm, Peace Garden Room, Memorial Union

Present: Marion Harris, Robert Harrold, RaNelle Ingalls, Rajesh Kavasseri, Andrew Mara, Kevin McCaul, Cynthia Naughton, Larry Peterson, Seth Rasmussen, Susan Ray-Degges, Carolyn Schnell

Absent: Charlene Myhre, Lisa Nordick, Brock Schmeling, Herbert Snyder

1. The minutes from the meeting of March 7, 2011 were approved as distributed.

2. Susan distributed the “informed consent” letter for the combined surveys. She will submit it to the IRB. Susan volunteered to be the “keeper” of the data from the electronic surveys and the department/unit meetings. **ACTION ITEM:** She needs suggestions for any additional revisions as soon as possible.

3. Larry made a presentation to the Student Senate on Sunday, March 20 about the pilot student survey. He will make a similar presentation to the Faculty Senate later today.

4. Rajesh distributed his logo design for Core Undergraduate Learning Experiences (CULE). He used a program that took the most common words from AAC&U documents and sized them according to their frequency of appearance. **ACTION ITEM:** If you have any suggestions about the words, (additions or deletions) please let him know by Monday, March 28.

5. The following meetings with colleagues have been completed or are scheduled:

<table>
<thead>
<tr>
<th>Date</th>
<th>Unit</th>
<th>Listeners</th>
<th>Format</th>
<th># of participants</th>
</tr>
</thead>
<tbody>
<tr>
<td>02/23/11</td>
<td>Sociology/Anthropology</td>
<td>Andrew and Bob</td>
<td>face to face</td>
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<tr>
<td>03/03/11</td>
<td>Chemistry</td>
<td>Seth</td>
<td>face to face</td>
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<tr>
<td>03/21/11</td>
<td>HDFS</td>
<td>Susan and Bob</td>
<td>GDC</td>
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<tr>
<td>03/22/11</td>
<td>Residence Life</td>
<td>Larry and Char</td>
<td>face to face</td>
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<td>03/??/11</td>
<td>Professional Advisors</td>
<td>Carolyn</td>
<td>GDC</td>
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<td>03/24/11</td>
<td>Modern Languages</td>
<td>Andrew and Larry</td>
<td>face to face</td>
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<tr>
<td>04/20/11</td>
<td>English</td>
<td>Andrew and Larry</td>
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   Seth noted that he emailed the questions ahead of time to the faculty in Chemistry and gave them the option of responding to directly to him by email or sharing their thoughts at the meeting—good idea!

6. Susan, Marion, and Larry reported that they will be meeting with Bill Slanger on March 31 to try to understand how his data can inform our work. We also talked about the format for our report to the new Provost. It should probably be no more than two pages with information on our history, our progress, and our prospective timeline. As we discussed
what we might be able to say about what we have learned in the memo, Kevin gave a quick description of how we can do a quantitative analysis of the themes from the meetings and surveys, looking both for the major trends and the brilliant insights.

7. We agreed that the feedback and input from departments and units will be reported publicly (Blackboard, Provost, campus) by college or unit, rather than by department to minimize any possible identification of individuals.

8. We agreed that Larry will submit an application for a Development Foundation Board of Trustees grant to fund alumni dinners where we give them an opportunity to tell us what we did well in general education and where we can improve.

9. Lisa is working on our Homepage.

10. Andrew will set up a Wiki at Google Docs for our report to the new Provost.

11. Rajesh and Susan have their advisory board member information. The rest of us need to get ours. We need to think about how we can use their experience and expertise.

12. We also discussed having focus groups of alums at times like homecoming or when we have the various distinguished alums coming to campus in the spring.

Submitted by Larry Peterson

**NEXT MEETING: 2:00, MONDAY, APRIL 4, PEACE GARDEN ROOM**