Undergraduate Curriculum Review Committee (UCRC) Minutes for January 31, 2011, 2:00-3:10 pm, Group Decision Center, FLC 320

Present: Marion Harris, Robert Harrold, RaNelle Ingalls, Rajesh Kavasseri, Kevin McCaul, Andrew Mara, Lisa Nordick, Larry Peterson, Seth Rasmussen, Susan Ray-Degges, Carolyn Schnell, Herbert Snyder

Absent: Charlene Myhre, Cynthia Naughton, Brock Schmeling

1. The meeting was called to order at 2:00 pm and we plunged into the trial run of the Electronic Faculty Survey. We liked Linda’s option two as the best way to present question three. We agreed upon several changes to the previous instrument:

   a. We changed the last sentence in the opening paragraph from “the learning outcomes our graduates need to be well-rounded global citizens and successful professionals” to “the learning outcomes our graduates need to be successful. “
   b. In the instructions for Question 3 I changed the next to the last sentence from “Please check any of the following that you think should be included” to “Please rate how important each of the following is for all NDSU undergraduates.”
   c. We changed “methods of inquiry in the sciences” to “methods of inquiry in the sciences and technology.”
   d. We added “computing literacy.”

We agreed the survey should be made available to faculty as soon as possible.

2. The minutes from the meeting of January 19, 2011 were amended to correct the date and place of meeting on the header and approved.

3. We agreed that college representatives should be arranging meetings with the departments in their colleges for the more open-ended discussion framework of the department meeting script. We also agreed that meeting in the GDC should be a suggested or preferred option for departments. In order to get a sense of the process, we will meet in the GDC next time and begin by responding to the first question on the script (“What do you believe is the purpose of a General Education Program?”).

4. We agreed to discuss using the same or similar survey instruments for faculty, students, employers, and alums.

5. We concluded by thanking Jerry Nelson and Linda Charlton-Gunderson of the GDC for their excellent assistance during our meeting.

Submitted by Larry Peterson

Our next meeting will be at 2:00 in the GDC on Monday, February 7.