Undergraduate Curriculum Review Committee (UCRC) Minutes for November 8, 2010, Mandan Room, Memorial Union

Present: Marion Harris, Robert Harrold, RaNelle Ingalls, Rajesh Kavasseri, Andrew Mara, Charlene Myhre, Cynthia Naughton, Lisa Nordick, Larry Peterson, Seth Rasmussen, Susan Ray-Degges, Carolyn Schnell, Herbert Snyder
Absent: Kevin McCaul, Brock Schmeling

1. The minutes from meeting of November 1, 2010 were approved as distributed with the addition of Bob Harrold’s name to those in attendance.

2. We continued our discussion of the common readings.
   - Susan offered to use the Group Decision Center with her department to get feedback on possible questions to have for our “script” as we begin campus discussions.
   - RaNelle heard a presentation from representatives of the University of Minnesota last week. They have just completed revising their liberal core. She will share materials with the committee.

3. Discussion of the readings quickly morphed into a dividing ourselves into task groups for the immediate future. Herb made a spreadsheet on the fly which is attached. The person whose name is listed last in each group will convene the first meeting. The five groups (with the conveners in bold) are
   1) Timeline (RaNelle Ingalls, Marion Harris, Susan Ray-Degges);
   2) Students (Brock Schmeling, Rajesh Kavasseri, Andrew Mara);
   3) Faculty (Larry Peterson, Seth Rasmussen, Cynthia Naughton);
   4) OIRA (Herbert Snyder, Marion Harris, Kevin McCaul, Robert Harrold); and
   5) Employers/Alumni (Carolyn Schnell, Lisa Nordick, Char Myhre).

   Among the items we discussed were:
   - Should we have both focus and groups and a GDC administered web survey for students?
   - Focus group options include Bill Slanger’s office (OIRA), the GDC, Extension and Communication faculty.
   - When they are done with their initial task, can some members of the Timeline group help form a group for electronic communication (web, Blackboard, etc.)?
   - Do we need someone whose sole task is “PROJECT MANAGER” to keep the big picture in mind?

4. Andrew demonstrated how we might use wikis for our work to collaborate on documents and share notes from our meetings. We’ll give it a try!

NEXT MEETING, FRIDAY, DECEMBER 3, NOON, MANDAN ROOM
Submitted by Larry Peterson and Marion Harris