Core Undergraduate Learning Experiences (CULE) Minutes for February 05, 2013, 9:00-10:00, Hidatsa Room

Present: Marion Harris, Andrew Mara, Charlene Myhre, Cynthia Naughton, Lisa Nordick, Larry Peterson, Seth Rasmussen, Susan Ray-Degges, Kent Sandstrom, Carolyn Schnell. Guest: Mike Christoffers Recorder: Kelly Hoyt

Unable to attend: RaNelle Ingalls, Rajesh Kavasseri, and Herb Snyder

1. Committee members approved the minutes from 01/29/13.

2. Next steps on Six Core Questions and preparing for Faculty Senate vote
   - Erika Beseler Thompson (Orientation and Student Success) will help us analyze the feedback from the open forums and the college meetings on the SCQs. Peterson will continue to gather comments from committee members to forward to Erika.
   - The Provost is in favor of a mini-retreat for this committee to work on the model building phase.
   - There is a meeting with College of Science and Math on Tuesday, Feb. 12th at 10 am to discuss the SCQs.
   - Dean Gary Smith suggested a meeting with the College of Engineering and Architecture on February 20th or 28th. Dean Ron Johnson has not yet responded with any possible dates for the College of Business. Dean Sandstrom will check with them.

3. Prior to the meeting, Peterson emailed committee members to suggest a 5 step process of expectations and tasks to complete in the coming weeks.
   1. Today, let’s brainstorm about what still needs to be included [in the combined reports from the working groups preparing our Quality Initiative Report to the HLC on the DQP capstone project.]
   2. By Thursday of this week, I will send out a first draft outline of our report for suggestions.
   3. You will make suggestions.
   4. Based on your suggestions, I will try to work that outline into prose for our February 19 meeting.
   5. On February 19, we will look over the prose draft

4. Questions, concerns, issues, or brainstorms about our journey
   - Nordick suggested including the blank template of the Survey Monkey tool in our HLC report.
   - Peterson has been updating and forwarding NDSU’s section on the HLC DQP Project dashboard and Nordick has pointed out a number of corrections. If anyone else has identified any corrections, please pass along to Peterson. The submission date is 2/15/13.
NEXT MEETING TUESDAY, FEBRUARY 19TH, HIDATSA ROOM AT 9:00 AM