Core Undergraduate Learning Experiences (CULE) Minutes for December 5, 2012,
2:30-3:30, Peace Garden Room

Present: Marion Harris, Andrew Mara, Charlene Myhre, Cynthia Naughton, Lisa Nordick, Larry Peterson, Seth Rasmussen, Susan Ray-Degges, Kent Sandstrom, Carolyn Schnell, Herb Snyder. Recorder: Kelly Hoyt

Unable to attend: RaNelle Ingalls, Rajesh Kavasseri

1. The minutes from 11/21/12 and emailed on 11/26/12 were approved.

2. We discussed the next steps on Six Core Questions and preparing for a Faculty Senate vote.
   • Larry is meeting with the Heads and Chairs this afternoon. Marion and Larry are meeting with the AFSNR Curriculum Committee on Friday.
   • Larry reminded everyone to please schedule SCQ meetings with all colleges and/or college chairs/heads groups by February at the latest.
     ▪ We discussed trying to get more structured feedback.
     ▪ We also discussed how to focus the discussions on some of the positives and strengths that students already possess, rather than just the negatives or deficiencies that are of concern.

3. We reviewed the Survey Monkey Report on the capstones.
   • There were 6 new responders to the survey and 21 non-responders. We will probably contact both groups, but Larry and Cynthia will compare lists of capstone courses and instructors before deciding what action to take next.

4. We concluded by discussing how to organize our work for our DQP Capstone Review Project report
   • We began by discussing the Quality Initiative Report Panel Review and Recommendation Form from HLC, focusing on the four major categories in the form.
   • Larry will send out the original proposal to HLC and the Provost to CULE members to provide some guidance on how to come up with the information for the report.
   • Larry will analyze the data from the Survey Monkey and the DQP template and send that analysis to the committee before the January 15th meeting. He will also present a summary at that meeting.
   • 01/15(Next meeting): Divide up into working groups. There are 5 bullets under Scope and Impact of the Initiative. Larry suggested having 2 people work on each bullet and then having the 3 remaining members cover the last three items (Commitment to and Engagement in the Quality Initiative, Resource Provision, and Plans for the Future).
   • 01/29: Working groups share their analyses
   • 02/05: Each working group presents its thorough Outline or Working Draft
   • 02/19: Thorough Outline or Working Draft for Herb Snyder and Mike Christoffers for the February 28 HLC meeting
   • 03/19 or 04/02: Draft Report completed to distribute to campus for feedback
• 04/30: Deadline for feedback on Draft Report from campus

5. Questions, concerns, issues, or brainstorms about our journey
   • It was suggested to invite Mike Christoffers to the next couple of meetings so he is familiar in what is going on with this report prior to presenting it.
   • Nordick will check online input of open forums to gather any feedback that has been left.

Submitted by Kelly Hoyt

NEXT MEETING: TUESDAY, JANUARY 15, 9:00 AM, PEACE GARDEN ROOM, MEMORIAL UNION