

NORTH DAKOTA 4-H FOUNDATION

Facility Rental and Use Contract

Dates Requested _____
Check In Time _____ **Check Out Time** _____
Rental Contact _____ **Phone** _____
Billing Address _____ **Email** _____

Description of Event _____

Facility/Grounds Requested

Day Rate: Rental rates are based on up to 50 person occupancy. Occupancy over 50 will be negotiated. All rentals include access to Johnsrud Center public restrooms.	Number of Days /Nights	Cost
Johnsrud Center		\$300.00
Dining Hall w/full kitchen access		\$400.00
Outdoor Arena		\$200.00
Butler Outpost Building		\$200.00
Subtotal		
Lodging: Cabin rate per night		
Sunrise West		\$250.00
Sunrise East		\$250.00
Lewis		\$250.00
Clark		\$250.00
Missouri		\$300.00
Cottonwood		\$300.00
Primitive Camping per tent # of tents _____		\$10.00
RV/Camper without electrical hookup # of RVs _____		\$15.00
RV/Camper with electrical hookup # of RVs _____		\$25.00
Subtotal		
Total		
+ Security Deposit		
- Payments Made		
TOTAL DUE		

*Prices valid through December 31, 2018

Property & Use: The North Dakota 4-H Foundation agrees to rent the use of the camp as is for the purpose stated above. All use shall be in compliance with the 4-H Foundation rules and with all local/city/county ordinances. All events are subject to approval by the 4-H Foundation Board of Directors. User must be 18 years of age to rent the facilities.

- Property Damage:** The user expressly assumes full responsibility for any and all damages or injuries which may result to any person or property by reason or in connection with the use of the facilities pursuant to this agreement, and agrees to pay the 4-H Foundation for all damages caused to the facilities resulting from user's activities.

- **Smoking** is NOT allowed in any of the 4-H Camp buildings. Smoking is permitted outside buildings on the campground; the User is responsible for clean-up of all cigarette butts and tobacco remnants on campground before departure.
- **Alcohol** is allowed on the 4-H Camp premises under strict and enforced rules and regulations. All glass beverage containers are prohibited on the 4-H Camp premises. The User shall be held responsible for the actions and conduct of all persons in his or her group, and must assure that all laws and ordinances of North Dakota and all ordinances of McLean County are abided by. For the **Sale of Alcohol**, the User must contact a qualified Alcohol Beverage Licensee. The User must also obtain a McLean County Special Events Permit from the McLean County Sheriff's Department. Proof of the permit will need to be provided to the 4-H Camp Representative not less than thirty (30) days before opening of event. For more detailed information contact the McLean County Sheriff's Department.
- No **fireworks** are allowed on North Dakota 4-H property.
- **Cleaning** is required in order for the deposit to be refunded. It is expected that the area used be left in the same or better condition as found. Set-up and take-down of tables, chairs and other meeting necessities will be the responsibility of the user. All tables and chairs must be cleaned and restacked as found. The user is responsible for sweeping the floors and mopping up food or beverage spillage. All garbage must be taken to the dumpsters provided. Garbage containers must be relined. All trash must be picked up interior and exterior. If cleaning requirements are not met the user will be charged additional labor for cleaning.

Liability Insurance: User agrees that the 4-H Foundation and its officers, employees and agents acting on behalf of the camp shall not be liable or in any way responsible for injury, damage, liability, loss or expense resulting to the user and those it brings onto the premises due to accidents, mishaps, misconduct, negligence or injuries, either in person or property.

The user shall maintain occurrence based commercial general liability insurance or equivalent form with a limit of not less than \$1,000,000 each occurrence. If such insurance contains a general aggregate limit it shall apply separately to this agreement or be no less than two times the occurrence limit. Such insurance shall include the 4-H Foundation officers, employees, and agents acting on behalf of the camp as additional insured, shall contain no special limitations on the scope of its protection afforded to the 4-H Foundation officers, employees, and agents acting on behalf of the camp, and shall be primary with respect to any insurance or self-insurance programs covering the 4-H Foundation officers, employees, and agents acting on behalf of the camp.

Thirty (30) days prior to commencement of this agreement, the user shall furnish the 4-H Foundation with a properly executed Certificate of Insurance which shall clearly provide evidence all insurance required in this agreement and provide that such insurance shall not be canceled.

Insurance: _____

Cancellation: A pro rata portion of the deposit may be retained if this agreement is cancelled.

Non-Discrimination Policy: The User shall not exclude anyone from participating in, deny anyone the benefits of, or otherwise subject anyone to discrimination on the basis of race, sex, color, national origin, age, or disability.

Payment:

- A security deposit is due at the time of reservation. \$100/day or \$500 max. The deposit amount is in addition to the rental fee and will be returned if cleaning requirements are met and no property damage occurs by user.
- Full rental fees are due no later than 30 days prior to the event.

Acceptance: I have read and agree to the basic conditions listed above:

ND 4-H Camp Representative

Date

User's Signature

Date

*Make check payable to: ND 4-H Foundation
Mail to: NDSU Dept. 7280, FLC 219
PO Box 6050
Fargo, ND 58108-6050*

Questions? Call Terry Gisvold at
701-737-9390 or the Center for 4-H at
701-231-7280