

University Assessment Committee Minutes
Thursday, April 27, 2000, 2 p.m.
Badlands, Memorial Union

Present: Richard Chenoweth, Laura De Haan, Mary Kuzel, Joseph Latimer, Jim Lindley, Bill Martin, Richard Shaw, Brad Strand, Bob Harrold. Guest: J.W. Schroeder

Unable to attend: Tom Scherer, Ines Rothe, Allyn Kostecki

Minutes: There were no corrections to the minutes of the April 13, 2000, meeting.

Announcements

1. De Haan commented that the April 25 Luncheon went well. There were forty-six attendees. The presentation by the faculty from the Department of Nursing was well received and contained practical suggestions for assessment. There was a good open discussion after the presentation. The return rate for response forms (23 of 46) was considered satisfactory. Chenoweth noted that the turnout was good and the message from nursing contained the three assessment questions ("What did you do", "What did you learn", and "What will you do differently").

Unfinished Business

1. A visit in October by Susan Hatfield was discussed. A motion to continue contact with Susan Hatfield over the summer (De Hann, Kuzel) received unanimous approval.
2. A handout of the proposed revision of University Senate by-laws was distributed and discussed.

New Business

1. There was a discussion of placing assessment information into 3-ring binders for members of the committee and as an on-loan resource for reporting units.
2. The election of new members was discussed. Elections will presumably take place on schedules to be established by individual units having representation on this committee.
3. A discussion, about "when to have UAC meeting in the fall" took place with time being Noon on Mon. and Fri. or 300 Wed. Discussion of meeting times will be continued over e-mail.
4. Procedures for reviewing 1999-2000 Assessment Reports were discussed. It was decided that one reviewer and Harrold will review each report. Harrold will contact