

**University Assessment Committee Minutes**  
**Thursday, March 30, 2000, 2:00 p.m.**  
**Badlands 365, Memorial Union**

**Present:** Richard Chenoweth, Bill Martin, Joseph Latimer, Richard Shaw, Bob Harrold, Mary Kuzel

**Unable to attend:** Laura de Haan, Allyn Kostecki, Jim Lindley, Tom Scherer, Brad Strand, Ines Rothe

**Minutes:** There were no corrections to the minutes of the March 2, 2000, meeting.

**Announcements:** None

**Reports:**

1. Latimer reported that there was good attendance at the March 23rd luncheon honoring the Department of Communications. Approximately 77 faculty and staff attended.
2. The Department of Communication was very pleased with the recognition. Each participant from the Department of Communication received an e-mail message thanking them for their participation.
3. Harrold thanked Kostecki for serving as Master of Ceremonies for the event.
4. Changes suggested for the April 25th luncheon would be preprinted name tags and either a check off list for names or a sign-up sheet on each table to help save time for people attending the luncheon.

**Unfinished Business**

1. The agenda for Dr. Wresch's visit on April 10-11 was discussed. UAC members will have lunch with Dr. Wresch on April 10 in the Memorial Union Plains Room. Harrold will present the opportunity to Dr. Wresch to meet for breakfast on the 10th or 11th with members of the UAC .
2. Dr. Wresch will also visit with the Department of Veterinary Science/ Microbiology, the School of Education, and the UAC Gen Ed Subcommittee/ UAC Steering Subcommittee on April 10, 2000.
3. Dr. Wresch's Open Forum is at 1:00-2:00 on April 11 in the Prairie Rose Room. Invitations have been sent to faculty. An announcement of Dr. Wresch's visit was sent to "It's Happening at State" on March 30th for publication in the April 5, 2000, issue.
4. The April 25 luncheon to recognize the Department of Nursing was discussed. This event will be held in the Prairie Rose Room of the Memorial Union. The Events subcommittee will meet at 2 p.m. on Thursday, April 6 to discuss and finalize plans for the Luncheon.