

**University Assessment Committee Minutes**  
**Thursday, February 22, 2001, 2:00 P.M.**  
**Memorial Union, Badlands Room 365**

**Present:** Richard Chenoweth, Mary Kuzel, Allyn Kostecki, Joe Latimer, Jim Lindley, Jeff Low, Ines Rothe, J. W. Schroeder, Bill Slanger, Bob Harrold

**Unable to Attend:** Bill Martin, Richard Shaw, Brad Strand

**Minutes:** Kostecki/Latimer moved to approve January 25, 2001 minutes, it was passed with unanimous consent.

**Announcements**

1. Harrold announced he has spoken to Holly Bastow-Shoop and Susan Ray-Degges about the ATID luncheon. Their preference is that the luncheon be scheduled for March 28, 2001.

**Reports**

1. Harrold thanked Jim Lindley and the faculty of the Department of Agricultural and Biosystems Engineering for an excellent presentation. Harrold distributed the Overview of ABEN Program Assessment to UAC members. The presentation received very high ratings and a large number of positive comments were received from those attending the luncheon.

2. Slanger noted that he has a copy of ABEN's slides that he can distribute.

3. It was decided that Edward White would not be asked to be the external speaker. Harrold will contact Leslie Cafarelli from the Collaboration for the Advancement for Teaching and Learning and have her suggest an external speaker.

**Unfinished Business**

Harrold distributed a copy of the "Guidelines for Reporting Assessment Activities for the 2001 and 2002 Academic Year". A copy will be sent to Deans and Department Chairs.

2. The "Assessment of Student Academic Achievement: Levels of Implementation" was discussed. Harrold distributed a copy of changes suggested by Ines Rothe.

**Items Discussed:**

a. Having an item total (score) at the bottom of the form. The committee decided against this for now.

b. Add items on direct and indirect learning.

c. Lindley noted that it should be suggested to chairs that all faculty complete the self-evaluation form.

**Changes that will be made:**