

University Assessment Committee Minutes
Tuesday, September 17, 2002
Memorial Union, Badlands Room (365)

Present: All active members of this committee (Richard Chenoweth, Sherman Goplen, Bob Harrold, Terry Knoepfle, Allyn Kostecki, Mary Kuzel, Bill Martin, Larry Peterson, Amy Richter, Mark Schmidt, J. W. Schroeder, Richard Shaw, Bill Slanger) attended this meeting.

Minutes: The minutes from the April 15, 2002 and September 6, 2002 meetings were approved as previously distributed.

Announcements: Richard Chenoweth reminded committee members of the next NCA/HLC annual meeting in April, 2003. Three circulars were distributed to members of the committee.

Meeting times for this Committee: A meeting schedule of October 22, November 19, and December 10 at 8 a.m. in the Badlands Room was established.

Reports: (This section has been merged with "Unfinished Business")

Unfinished Business:

- a) Planning for the next two Assessment Dinners: Bill Martin will serve as MC for October 22nd when assessment reports from the College of Engineering and Architecture and from the College of Pharmacy are emphasized.. Allyn Kostecki will call meetings of the Events Subcommittee to plan the next two Assessment Dinners.
- b) Publicity submissions for Susan Hatfield's consultation/evaluation were summarized. Discussion extended to the joint General Education Committee and University Assessment Committee luncheons October 1st and 15th.
- c) Subcommittee rosters: Subcommittee rosters were established as: Events: Terry Knoepfle, Allyn Kostecki (Chair), Mary Kuzel, Amy Richter Reviews: Sherman Goplen, Larry Peterson, Mark Schmidt (Chair) Steering: Richard Chenoweth, Sherman Goplen, Bob Harrold (Convener), Bill Martin, Richard Shaw, Bill Slanger.
- d) Institutionalizing assessment of student learning was discussed with emphasis on streamlining annual reports, a subject that has been on this committee's list of priorities for several years. Larry Peterson and Bob Harrold were directed to communicate with Paul Gleye (Program Review) about consolidating reporting functions for departments. Sherman Goplen discussed assessment of student learning in Mechanical Engineering as influenced by ABET's requirements.
- e) Preparation for the next accreditation visit from NCA/HLC was briefly discussed.

New Business:

- a) Completion of the grant from the Bush Foundation and wrap-up of existing activities and projects were briefly discussed before the meeting was adjourned at 2:00 p.m.

Recorder: Bob Harrold