

University Assessment Committee Minutes

Monday, March 7, 2005
Rose Room, Memorial Union

Present: Joseph Brennan, Bob Harrold, Charles Harter, Harriett Light, Charles Okigbo, Christy Oliver, Larry Peterson, Mark Schmidt, J.W. Schroeder, David Scott, and Bill Slanger. Guest: Dave Kahl

Unable to attend: Russ Danielson, Anne Gassman, Sherman Goplen, Bonnie Klamm, Deanna Sellnow.

The meeting was called to order at 1:30 p.m.

Dave Kahl, Jr, a graduate student from the Communication Department, joined the meeting as a substitute for Deanna Sellnow. He is very interested in assessment of student learning and may be interested in attending additional meetings of the University Assessment Committee. The members introduced themselves.

Agenda: There were no additions or corrections to the proposed agenda.

Minutes: There were two grammatical errors in the minutes from the February 14, 2005 meeting. A MOTION (Light/Oliver) was made to approve the minutes as amended. MOTION CARRIED.

Reports: There were no reports.

Unfinished Business: There was no unfinished business.

New Business:

Updated spreadsheet of assessment reports received for 2003 – 2004: An updated spreadsheet was distributed. There are still departments that are not current with their reports at this time. There was a discussion about the consequences of delinquent reports. David Scott asked what action was being taken by administration. Bob Harrold explained that letters had been sent out to Deans, with copies to Provost Schnell and the appropriate UAC representative, as notification of the delinquent reports. Provost Schnell has discussed the delinquent reports with the Deans and individual Deans have communicated with the chairs of departments having delinquent reports.

Status of reviews of current and carryover assessment reports: The handout describing progress of reviews of assessment reports was discussed. Committee members representing individual colleges continue to review reports in a timely manner.

Status of delinquent assessment reports:

Discussion continued on what action would take place due to delinquent reports. The members agreed that some of the academic departments were unsure about implementing assessment in their class/course. Bob Harrold indicated an Assessment Luncheon was planned for Thursday, March 10, 2005.

A MOTION (Brennen/Schmidt) was made to adjourn at 2:15 p.m.

The last meeting of this semester will be Monday, April 18, 2005 at 1:30 p.m. in the University Chamber.

Kären Bjellum, Recorder.