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University Assessment Committee Minutes  
Monday, March 27, 2006  
University Chamber; Memorial Union

**Present:** Val Anderson, Ross Collins, Bob Harrold, Harriett Light, Mark Schmidt, and David Scott, Recorder: Kären M. Bjellum

**Unable to Attend:** Gene Berry, Joe Brennan, Russ Danielson, Bonnie Klamm, Allyn Kostecki, Justin Miedema, J.W. Schroeder, Bill Slanger, and Joshua Walter.

The meeting was called to order at 4:00 p.m.

**Agenda:** There were no additions or corrections to the proposed agenda.

**Minutes:** A **MOTION** (Light/Scott) was made to accept the minutes from the February 27, 2006. **MOTION PASSED.**

**University Senate:** A Motion was made, at the March 20, 2006 meeting, for the consideration of a change in the Bylaws, to include a representative from the **Division of Distance and Continuing Education** (to the UAC).

**General Education Activities:** Dale Sullivan will be meeting with the Gen. Ed. committee tomorrow to continue discussion of the Vertical Writing Project.

## Unfinished Business:

### Revising of the Assessment Guidelines

Schmidt, Anderson, Klamm, and Light have almost completed revision of the guidelines for the 2006 – 2007 academic year. The subcommittee will compare the content and format of the "guidelines for reporting assessment activities" document with the "guide for reviewers of academic assessment reports" and

Harrold indicated that the last meeting of the University Assessment Committee is scheduled for Monday, April 17, 2006 at 4:00 p.m. in the University Chamber of the Memorial Union.

The committee agreed by consensus to adjourn at 4:35 p.m.

Recorder, Kären Bjellum