

University Assessment Committee
Minutes of the meeting on Monday, March 26, 2007
1:00 p.m. in Meinecke Board Room

Members present were: Sarah Beck, Bob Harrold, Bonnie Klamm, Pam Hansen, Harriett Light, Larry Peterson, David Scott, Bill Slanger.

1) Approval of minutes from the meeting of February 5, 2007.

Harriet Light moved to approve minutes; Bill Slanger seconded the motion.
Minutes approved by vote of members.

2) Additions to the proposed agenda and announcements:

A) Request for additions and updates to the proposed agenda. None

B) Identification of a recorder for this meeting: Bonnie Klamm

C) Announcements: None.

D) Items distributed for meeting

1. Minutes of February 5, 2007 meeting
2. Proposed agenda for March 26, 2007 meeting
3. Progress on Reviews of Assessment Reports for 2006-2007
4. Assessment guidelines for the 2007-2008 academic year and letter to department chairs, department heads and program leaders.

E) Items presented by members of the University Assessment Committee.

Short discussion on Chemistry assessment report, which is in process, and the Psychology report which had 2004-2005 date.

3) Committee reports:

A) Update on activities of the General Education Committee.

Larry Peterson discussed the assessment of general education courses. He shared highlights from the AACU Meeting on General Education and Assessment which he attended March 1-3, 2007 in Miami, which he has also shared, in greater detail, with the General Education Committee members.

1. On the one hand, NDSU is a pioneer in assessment. But, on the other, there are schools very innovative in assessment, and NDSU not strong in general education assessment. Larry foresees Fall 2007 as a projected time for having a general education assessment plan.

2. A very informative study by the NSSE Institute for Effective Educational Practice is: Students Success in College.

Bill Slanger offered assessment reports for use by Gen Ed committee.

B) University-wide Assessment Plan Subcommittee.

No report; committee did not meet. Future meetings of committee delayed until Fall.

C) Communication and Training Subcommittee

No report; committee did not meet. Future meetings of committee delayed until Fall.

4) Unfinished business:

A) Discussion of reviewing materials sent to programs in August.

The members discussed the updated assessment guidelines and chair/head/leader letters and offered multiple comments to improve the documents. Harrold and Klamm will update.

The documents will be on the agenda for discussion at the next meeting (April 16, 2007).

5) New Business:

A) Items presented by members of the University Assessment Committee.

Bill Slanger, Bob Harrold, and Sarah Beck updated the committee on the University luncheon held on the new student ratings of learning.

B. Slanger reported that

- there are 45 faculty volunteers, which represents 100 sections and 3,000 students the survey will combine the learning and the instructor rating at the same time.
- student input resulted in writing the questions to incorporate Bloom's concepts rather than referring to Bloom's concepts (thanks to Sarah!)
- draft to faculty is forthcoming
- survey will be on paper document rather than online
- survey includes an explanation of why the survey is being administered

Sara and student government contributed to the process. Student input came from about 25 plus students.

Assessment of online courses will not be done at this time with this particular survey. There was discussion by B. Slanger, H. Light, and S. Beck, regarding how the survey would need to be amended to fit online courses.

Motion to adjourn by David Scott. Meeting adjourned 1:30.