

University Assessment Committee
Minutes of meeting of February 5, 2007
1:00 in Meinecke Room

Members present were: Val Anderson, Harriett Light, Pam Hansen, Gary Liguori, Bonnie Klamm, Charles Okigbo and Gene Berry.

Agenda Items and recorded notes are as follows: Chair Bob Harrold was absent and duties were assigned to Pam Hansen for the duration of the meeting.

1. Approval of minutes from the January 22, 2007 meeting -Done, motion to approve minutes by Harriet Light, seconded by Bonnie Klamm.
2. Additions to the proposed agenda and announcements
 - A) Request for additions and updates to the proposed agenda – None
 - B) Identification of a recorder for this meeting – Val Anderson
 - C) Announcements – Justin Miedema resigned due to scheduling conflicts.
 - D) Overview of handouts for this meeting – Items distributed included:
 - a) Minutes of January 22, 2007 meeting,
 - b) Progress on Reviews of Assessment Reports for 2006-2007
 - c) Report of Activities of the University Assessment Committee
Fall Semester, 2006-2007 Academic Year
 - E) Fourteen reports were received as of January 1, 2007. Eleven additional reports are anticipated.
3. Committee Reports
 - A. Update on activities of the General Education Committee – None
 - B. University-wide Assessment Plan Subcommittee – Will meet February 26 at 1:00
 - C. Communication and Training Subcommittee – Will meet February 26 at 1:00
4. Unfinished business
 - A. Discussion of reviewing materials sent to programs in August – (Method: Electronic vs. paper copies) Committee suggested electronic. Harriet made a motion that editing of reviewing materials be moved to the UAC subcommittee, Gary Liquori seconded the motion.
 - B. Items presented by members of the University Assessment Committee - None
5. New Business

A. Items presented by members of UAC-None

6. Other items as presented by members of the UAC -None

7. Meeting adjourned at 1:45 p.m.