

**University Assessment Committee**  
**Minutes for Monday, November 5, 2007**  
11 a.m. in the Rose Room of the Memorial Union

Members in attendance: Bakr Aly Ahmed, Andrea Hanson, Bob Harrold, Bonnie Klamm, Allyn Kostecki, Ken Magel, Charles Okigbo, Larry Peterson, David Scott, Donna Terbizan.                      Vacant: D&CE.

- 1) Approval of minutes from the meeting of October 15, 2007.  
(Distributed electronically on October 31, 2007.)

Larry Peterson moved to approve. Donna Terbizan seconded. Approval of minutes passed by a unanimous vote.

- 2) Additions to the proposed agenda and announcements:
- A) There were no requests for additions and updates to the proposed agenda.
  - B) Overview of handouts for this meeting: Minutes; progress on reviews, which was condensed because there was not much change.
  - C) Update on CLA by Bob Harrold (for Bill Slanger). CLA has about 300 student participants.
  - D) General Education Committee update by Larry Peterson.

Larry reported on the 47<sup>th</sup> Annual Conference of the Association for General and Liberal studies – specifically on the assessment sessions.

- 1. Wagner College. Assessment report from all depts are on web site - transparency.
- 2. Assessment consultant or coordinator on the committee.
- 3. Assessing the assessment chart - ongoing chart - dept and committee work. Larry to get a copy.
- 4. S. Spanghale (Higher Learning Commission) - Higher Education Act – Congress may required foolproof method on students.
- 5. Dist Ed - Support that students that are enrolled in distant education course at the ones that are doing the work
- 6. Bring employers to the table.

- E) Items presented by members of the University Assessment Committee.

- 1. Schedule for Spring 2008.
- 2. Article Chronicle Higher Ed. Status of Women Faculty at NDSU.
- 3. Val Anderson announced that she has accepted employment at Valley State and will no longer be serving on the UAC.

3) Subcommittee activities:

- A) Education and Training Subcommittee. (Pam Hansen, Charles Okigbo, Bill Slinger, Bob Harrold).

Bob H. has meeting scheduled with Ag Econ 11/5/2007.

- B) University-wide Assessment Plan Subcommittee (David Scott, Val Anderson, Andrea Hanson, Bonnie Klamm, Ken Magel, Bob Harrold).

Will be meeting Wed in Mandan Room on Wednesday of current week to redraft plan, made plans for future include the setting of goals.

- C) Items presented by members of the University Assessment Committee.

Charles invited UAC to have fact finding conversation and to meet with. Communication Department. Bob H. And Pam H. will meet Communication Department Assessment Committee at a future date.

4) Unfinished business:

- A) Proposed meeting with faculty in Communication (Charles Okigbo).  
(Anticipated for November 14, 2007, but will be rescheduled)  
B) Proposal to add a second evaluation to assessment reports (from Sept 10).  
C) Items presented by members of the University Assessment Committee.

Bob H will get guidelines together.

5) New Business:

- A) Items presented by members of the University Assessment Committee.  
No items presented.

7) Adjourn, if possible, by 11:50 a.m.

Adjourned. 11:30

Recorder: Bonnie K. Klamm  
11-5-2007

This is the last scheduled meeting of the full committee for the Fall Semester.

*Please note that subcommittee meetings may be called at various times by the Chair of the respective subcommittees.*