

## INTERIOR DESIGN FIRST-YEAR REVIEW

Department of Apparel, Design and Hospitality Management  
College of Human Development and Education  
North Dakota State University

The NDSU Interior Design Program's curriculum is designed to introduce individuals to the field of interior design and to provide students with the educational experience necessary to pursue careers in various interior design firms or organizations. Formal acceptance into the professional-level program comes at the conclusion of the first year of the program.

Individuals wishing to earn a Bachelor's of Science or Bachelor's of Arts degree in interior design must complete the following application requirements to fulfill the selective admissions review process.

### **Application Requirements.**

To be considered for admission into the second (2<sup>nd</sup>) year of the Interior Design Program, students will need to submit a completed application no later than **March 29, 2019, 12 midnight**, through the online portal. Applicants will have one (1) week to upload their materials (March 25-29, 2019). Submission of materials must be completed in one (1) setting as the system will not allow for applicants to move in and out of the system. Plan for at least one (1) hour to successfully complete the online submission process. Once the application is submitted, you will receive an email verifying that your materials have been received for review by the interior design faculty. Faculty review will be completed by the end of the spring semester, with review results emailed to the students no later than the third (3<sup>rd</sup>) week of May.

Before you open the link to begin your online application process:

- Have all documents (application form, personal statement, and transcript or transcripts available in digital format in order to upload them to the online submission form).
  - Plan for at least one (1) hour to complete this application process as it must be completed in one (1) setting.
1. **Application Form.** Complete the required application form to include full student name, email address, academic advisor, listing of grades received for interior design core requirements (ADHM 151, 160, 161, 162, and 261) and cumulative GPA. Complete this form prior to starting your online admission process, so you are prepared to upload the online application submission form.
  2. **Personal Statement.** Applicants must submit a typed personal statement, describing their reasons for applying to the NDSU Interior Design Program. This personal statement should clearly explain the applicant's professional and academic interest in the program. Below are additional questions to address within the discussion:
    - Describe your motivation for pursuing a career in interior design. Identify some of your career goals.
    - Discuss your personal and professional strengths as well as qualities you need to strengthen.
    - How do you see yourself contributing to the interior design profession? What constitutes the interior design profession?Use your name as the title of your personal statement. The statement should be a minimum of 500 words (750 max.) in length, double spaced, typed in Times Roman, Calibri, or Arial Font (12 pt. font), and with one (1)-inch margins. This document (in Word or PDF format) will be uploaded with your application.

3. **Transcript(s).** An unofficial transcript from the NDSU system must be included with the application submission. Upload this transcript online. Applicants who have previously attended other colleges or universities must submit transcripts from all schools attended.
4. **Professional Involvement.** Applicant will identify organizations he/she serves as a member or officer. If the organization is not campus affiliated, provide a brief description. This information will be typed directly into the online application form.

#### **Admission into Second-Year Interior Design Course.**

Admission into second (2<sup>nd</sup>) year interior design courses requires a 3.0 institutional minimum cumulative grade-point average and a minimum grade of a 'C' in all major core requirements. Admission into the second (2<sup>nd</sup>) year of the Interior Design Program is also based on the review of a completed First-Year Review Application. This is submitted during the spring semester of the student's first (1<sup>st</sup>) year in the Interior Design Program.

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### **APPLICATION FORM**

Student Name: [insert your name]

Email: [insert your NDSU email address]

Academic Advisor: [indicate your interior design faculty advisor's full name]

Indicate letter grade received in the following interior design core requirements.	
Class	Grade
ADHM 151 - Design Fundamentals	
ADHM 160 - Interior Design Careers	
ADHM 161 - Introduction to Manual Drafting	
ADHM 162 - Intermediate Manual Drafting	S19
ADHM 261 - Visual Communication	S19
CUM GPA	