

TRANSFER CREDIT WORKSHEET

The following worksheet is intended for use by students who have not yet applied or been admitted to North Dakota State University. The worksheet provides a guide to help students predict how previously earned college credits are likely to transfer and satisfy program requirements at NDSU.

In general, NDSU will accept the transfer of **college-level** coursework earned from **regionally accredited** colleges or universities. Courses earned through non-accredited institutions or those that are remedial by definition of the transferring institution or equivalent to a remedial course at NDSU will not be accepted in transfer, although such courses may satisfy prerequisite requirements. Results of this worksheet are unofficial and may differ from the official evaluation conducted upon admission. Course equivalencies are subject to change at any time without notice.

Newly admitted students and those who have previously attended NDSU should connect with an academic advisor for detailed information regarding their transfer credit.

STUDENTS ADMITTED TO NDSU WILL RECEIVE AN OFFICIAL TRANSFER CREDIT EVALUATION AND ACADEMIC ADVISEMENT REPORT APPROXIMATELY THREE TO FOUR WEEKS FOLLOWING ADMISSION.

STEP ONE - DETERMINE THE NDSU 'EQUIVALENCIES' OF YOUR TRANSFER COURSEWORK

Access NDSU's online Transfer Course Equivalency Database. The database shows courses from other institutions that NDSU has previously evaluated. To look up courses, navigate to: www.ndsu.edu/transfer/equivalencies

- a. Click on "United States" OR "International"
- b. Type in the name of college or university (i.e. Bismarck State College) or search using the alphabetical listing
- c. An alphabetical listing of courses that have been previously evaluated will appear
- d. Type in specific course abbreviations (i.e. ENGL for English) in "Course Code" to search for a list of all courses in that department
- e. Click on the "**My List Add**" button on the far right to create a side-by-side listing of courses that you have completed along with the respective NDSU equivalencies (if you have credits from multiple institutions, repeat process for each institution)
- f. Your "My Equivalency List" can be printed or emailed

NOTE: Every effort has been made to provide accurate and current information. Final decisions regarding the transfer of credit and application of credit to majors rest with the NDSU Office of Registration and Records and/or the respective academic departmental offices. **This database does not include all courses at respective institutions; if a course is not listed it has not been previously evaluated.**

STEP TWO – COMPARE YOUR TRANSFER CREDIT EQUIVALENCY LIST FROM STEP ONE TO MAJOR/PROGRAM REQUIREMENTS

View your major/program's **Curriculum Guide** (www.ndsu.edu/transfer/curriculum) to see the complete list of required courses for your intended degree. Cross reference your transfer coursework from **STEP ONE** with your curriculum guide to determine how program requirements are satisfied by your transfer credits.

- a. If a course on your "My Equivalency List" directly matches with one on the Curriculum Guide, the transfer course will satisfy that program requirement (**Example:** Using the Transfer Course Equivalency Database in **STEP ONE**, you determine that CJ 201 from Bismarck State College transfers as CJ 201 at NDSU. After looking up the curriculum guide for Criminal Justice, you notice that CJ 201 is listed as a required course – this requirement will be satisfied by the transfer credit from Bismarck State College)
- b. Courses that have a General Education designation ("GEN ED") in the listed equivalency will satisfy NDSU's General Education Requirement categories. (**Example:** HPER 1120 at Anoka-Ramsey Community College is listed as equivalent to HNES 100 and has a designation of GEN ED WELL. This course will satisfy the Wellness category of NDSU's General Education Requirements).
- c. Courses with a "-XX" designation (i.e. TRNSF 1XX or BIOL 2XX) indicate that the course has been accepted as 'free elective' credit. The application of free electives towards program requirements is determined by the Office of Registration and Records and NDSU academic departments.

NOTE: Upon admission to NDSU, students with transfer credit will receive an *Academic Advisement Report* showing a comprehensive listing of program requirements and how their transfer credits have satisfied various areas.

STEP THREE – CONTACT THE OFFICE OF ADMISSION (701-231-8643; ndsu.admission@ndsu.edu), OR THE OFFICE OF REGISTRATION AND RECORDS (701-231-7981; ndsu.transfer@ndsu.edu) TO DISCUSS ANY QUESTIONS OR CONCERNS RELATED TO TRANSFER CREDITS OR THIS WORKSHEET. YOU CAN ALSO SCHEDULE A CAMPUS VISIT BY CALLING 701-231-8643.

STEP FOUR – APPLY FOR ADMISSION TO NDSU

Students interested in attending NDSU are encouraged to apply for admission online one to two semesters prior to their intended start date. NDSU's online application, instructions, and admission requirements can be found at:

www.ndsu.edu/admission/admission_information. Transfer credits are officially evaluated 3-4 weeks following admission to NDSU.

EXAMPLE WORKSHEET

STEP ONE - DETERMINE THE NDSU 'EQUIVALENCIES' OF YOUR TRANSFER COURSEWORK

a. Navigate to www.ndsu.edu/transfer/equivalencies

NDSU Transfer Course Equivalencies

For transfer course equivalencies select a Transfer College location:

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Please Note: Every effort has been made to provide accurate and current information; however, the right is reserved to amend or revise the contents at any time. Final decisions regarding the transfer of credit and application of credit to majors rest with the NDSU Office of Registration and Records and/or the respective academic departmental offices.

b. Type in the name of college or university and hit "Search"

FIND TRANSFER COLLEGE BY NAME:

ALPHABETICAL INDEX:

[A](#) [B](#) [C](#) [D](#) [E](#) [F](#) [G](#) [H](#) [I](#) [J](#) [K](#) [L](#) [M](#) [N](#) [O](#) [P](#)

c. Type in a specific course abbreviation to display all courses in that department

CREDITS FROM: **BISMARCK STATE COLLEGE**

Course Code: TRANSFER COURSE HOME PAGE: 1 OF 2 >

BISMARCK STATE COLLEGE	NORTH DAKOTA STATE UNIVERSITY	END	MY LIST ADD
ENGL 105 TECHNICAL COMMUNICATIONS	ENGL 1XX ENGLISH ELECTIVE		
ENGL 110 COLLEGE COMPOSITION I	ENGL 110 COLLEGE COMPOSITION I GEN ED COMM COMMUNICATION (C)		
ENGL 120 COLLEGE COMPOSITION II	ENGL 120 COLLEGE COMPOSITION II GEN ED COMM COMMUNICATION (C)		

d. Click on "My List Add" to add the course and create a side-by-side comparison of courses ("My Equivalency List")

MY EQUIVALENCY LIST

TRANSFER COURSE	EQUIVALENT COURSE
ENGL 110 COLLEGE COMPOSITION I (3) <i>Bismarck State College</i>	ENGL 110 COLLEGE COMPOSITION I (3) GEN ED COMM COMMUNICATION (C) <i>North Dakota State University Fargo</i>
HIST 103 UNITED STATES TO 1877 (3) <i>Bismarck State College</i>	GEN ED HFNA HUMANITIES/FINE ARTS (A) HIST 103 U.S. TO 1877 (3) <i>North Dakota State University Fargo</i>
MATH 210 ELEMENTARY STATISTICS (3) <i>Bismarck State College</i>	GEN ED QTRS QUANTITATIVE REASONING (R) STAT 330 INTRODUCTORY STATISTICS (3) <i>North Dakota State University Fargo</i>
ANTH 2201 INTRODUCTION TO CULTURAL ANTHROPOLOGY (3) <i>Anoka-Ramsey Community College</i>	ANTH 111 INTRODUCTION TO ANTHROPOLOGY (3) GEN ED DVST CULTURAL DIVERSITY (D) GEN ED GLBL GLOBAL PERSPECTIVES (G) GEN ED SCBS SOCIAL/BEHAVIORAL SCIENCE (B) <i>North Dakota State University Fargo</i>
SOC 102 COURTSHIP, MARRIAGE AND THE FAMILY (4) <i>Anoka-Ramsey Community College</i>	SOC 1XX SOCIOLOGY ELECTIVE (1-6) <i>North Dakota State University Fargo</i>
CHEM 1021 CHEMICAL PRINCIPLES I (4) <i>University of Minnesota Undergraduate Catalog</i>	CHEM 121 GENERAL CHEMISTRY I (3) CHEM 121L GENERAL CHEMISTRY I LAB (1) GEN ED SCI/TECH LAB SCIENCE/TECHNOLOGY LAB (S/L) <i>North Dakota State University Fargo</i>
COMM 1101 INTRODUCTION TO PUBLIC SPEAKING (3) <i>University of Minnesota Undergraduate Catalog</i>	COMM 110 FUNDAMENTALS OF PUBLIC SPEAKING (3) GEN ED COMM COMMUNICATION (C) <i>North Dakota State University Fargo</i>

Print or email your equivalency list

GEN ED indicates that the course satisfies an NDSU General Education Requirement category

Visit: www.ndsu.edu/registrar/gened for more details on NDSU's General Education Requirements

Indicates a special note - Click for additional details.

STEP TWO - COMPARE YOUR TRANSFER CREDIT EQUIVALENCY LIST FROM STEP ONE TO MAJOR/PROGRAM REQUIREMENTS. MAJOR/PROGRAM REQUIREMENTS CAN BE FOUND AT:

www.ndsu.edu/transfer/curricula

EQUIVALENT COURSE (NDSU Equivalency)
ENGL 110 COLLEGE COMPOSITION I (3) GEN ED COMM COMMUNICATION (C) <i>North Dakota State University Fargo</i>
GEN ED HFNA HUMANITIES/FINE ARTS (A) HIST 103 U.S. TO 1877 (3) <i>North Dakota State University Fargo</i>
GEN ED QTRS QUANTITATIVE REASONING (R) STAT 330 INTRODUCTORY STATISTICS (3) <i>North Dakota State University Fargo</i>
ANTH 111 INTRODUCTION TO ANTHROPOLOGY (3) GEN ED DVST CULTURAL DIVERSITY (D) GEN ED GLBL GLOBAL PERSPECTIVES (G) GEN ED SCBS SOCIAL/BEHAVIORAL SCIENCE (B) <i>North Dakota State University Fargo</i>
SOC 1XX SOCIOLOGY ELECTIVE (1-6) <i>North Dakota State University Fargo</i>
CHEM 121 GENERAL CHEMISTRY I (3) CHEM 121L GENERAL CHEMISTRY I LAB (1) GEN ED SCI/TECH LAB SCIENCE/TECHNOLOGY LAB (S/L) <i>North Dakota State University Fargo</i>
COMM 110 FUNDAMENTALS OF PUBLIC SPEAKING (3) GEN ED COMM COMMUNICATION (C) <i>North Dakota State University Fargo</i>

NDSU NORTH DAKOTA STATE UNIVERSITY
COLLEGE OF ARTS, HUMANITIES, & SOCIAL SCIENCES
MAJOR: CRIMINAL JUSTICE
ACADEMIC YEAR: 2013-2014
DEGREE TYPE: B.A. or B.S.
REQUIRED DEGREE CREDITS TO GRADUATE: 122

GENERAL EDUCATION REQUIREMENTS – 40 CREDITS
Lower Division Requirements – 37 Credits
 First Year Experience (F) - 1 Credit
 UNIV 189 Skills for Academic Success 1 cr
 Students transferring in 24 or more credits do not need to take UNIV 189.

Communication (C) - 9 Credits
 ENGL 110 College Composition I 3 cr
 ENGL 120 College Composition II 3 cr
 COMM 110 Fund of Public Speaking 3 cr

Quantitative Reasoning (R) - 3 Credits
 STAT 330 Introductory Statistics 3 cr

Science & Technology (S) - 10 Credits
 A one-credit lab must be taken as a co-requisite with a general education science/technology course unless the course includes an embedded lab experience equivalent to a one-credit course. Select from current general education courses www.ndsu.edu/registrar/gened/

Humanities & Fine Arts (A) - 6 Credits
 Select from current general education courses www.ndsu.edu/registrar/gened/

Social & Behavioral Sciences (B) - 6 Credits
 ANTH 111 Introduction to Anthropology 3 cr
 SOC 110 Introduction to Sociology 3 cr

Wellness (W) - 2 Credits
 Select from current general education courses www.ndsu.edu/registrar/gened/

Cultural Diversity (D)
 ANTH 111 Introductions to Anthropology

Global Perspectives (G)
 Select from current general education courses www.ndsu.edu/registrar/gened/

Upper Division Requirements - Writing – 3 Credits
 ENGL 320, 321, 358, or 459 3 cr

Degree Requirements:
Bachelor of Science (BS) Degree – The completion of a minor program of study is required.
Bachelor of Arts (BA) Degree – Proficiency at the second year level in a foreign language required.

AH&SS COLLEGE REQUIREMENT - 12 CREDITS REQUIRED
 Courses used to satisfy any general education requirement cannot be used toward AH&SS College Requirements. A minimum of three credits is required in each of the FOUR following areas for a total of 12 credits. Choose only those courses with the prefixes listed for each area. A course with the WGS prefix can only be used in one area.
Area One: Humanities – 3 Credits
 ARB, ENGL, FREN, GERM, HIST, HUM, PHIL, RELS, SPAN, or WGS
Area Two: Social Sciences – 3 Credits
 ANTH, CJ, COMM, EMGT, POLS, SOC or WGS
Area Three: Fine Arts – 3 Credits
 ART, MUSC or THEA
Area Four: Outside Student's Major Area- 3 Credits
 Three credits from Area 1, 2 or 3 that is outside the student's major area (i.e. If your major is COMM, the course to fulfill this area cannot be ANTH, CJ, EMGT, POLS, or SOC)

PRE-CRIMINAL JUSTICE REQUIREMENTS - 9 CREDITS REQUIRED
 No more than one grade of 'C' is allowed in these pre-professional courses.
 Only one re-take of any of these courses is allowed.
 CJ 201 Introduction to Criminal Justice 3 cr
 CJ 210 Introduction to Policing 3 cr
 CJ 230 Criminology & Criminal Law 3 cr

PROFESSIONAL MAJOR REQUIREMENTS- 43 CREDITS
 Professional courses will require a minimum 3.0 GPA
Upper Level Core - 22 Credits
 CJ or POLS 325 Applied Research Methods 4 cr
 CJ 330 or Criminal Law & Procedure OR 2 cr or
 POLS 431 Const. Law - Criminal Justice 3 cr
 CJ 406 Crime & Delinquency 3 cr
 CJ 407 Deviant Behavior 3 cr
 CJ 460 Criminalization 3 cr
 CJ 461 Corrections 3 cr
 CJ 465 Women and Minorities in Criminal Justice 3 cr
 CJ 489 Senior Capstone in Criminal Justice 1 cr

Additional Program Requirements – 21 Credits
 Psychology Courses: 12 Credits Required (PSYC 111 is the pre-requisite for these courses)
 PSYC 111 Introduction to Psychology 3 cr
 PSYC 211 Introduction to Behavior Modification 3 cr
 PSYC 270 Abnormal Psychology 3 cr
 PSYC 212 or Aspect of Drug Use/Abuse OR 3 cr
 380 Clinical Psychology

Accounting/Business Course: 3 Credits Required
 ACCT 102 Fundamentals of Accounting 3 cr

Political Science Course: 3 Credits Required
 POLS 230 Judicial Process 3 cr

Criminal Justice Elective: 3 Credits Required (CJ 225 & 226 OR CJ 379)
 CJ 225 Punishment and the Death Penalty 1 cr
 CJ 226 Criminal Investigation 2 cr
 CJ 379 Study Tour 3 cr

DEGREE REQUIREMENTS - 18 CREDITS TO REACH 122

GENERAL FORMULA FOR DEGREE COMPLETION
of General Education credits (40)
+
of Major/Departmental credits (Variable)
+
of "Free Electives"/Degree Requirements credits (Variable)
=
Total number of Credits Required for Graduation (Minimum of 122)

EXAMPLE WORKSHEET