FOREIGN CREDENTIAL EVALUATION

Students applying for admission to North Dakota State University who have attempted/completed coursework outside the United States, **must submit** their official academic documents to World Education Services (WES) for a credential evaluation. If your institution is accredited through a U.S. regional accrediting body, a WES Evaluation is not required. The completed WES Evaluation along with verified documents should be sent electronically directly from World Education Services to the NDSU Office of Admission. Do not fax or send a personal copy of the evaluation.

Applying for a WES Evaluation for NDSU Admission Consideration:

1. Visit [www.wes.org](http://www.wes.org) and click on “Get Started” to apply for a WES Evaluation.

2. Select one of the WES credential evaluations (ICAP Document-by-Document or ICAP Course-by-Course) based on your education history (see chart below).

3. Follow WES guidelines for document requirements based on country of education and arrange for document delivery to WES. WES verifies credentials and an official evaluation is completed. **Be sure to add North Dakota State University-Office of Admission (electronic delivery only) as recipient.**

   **Note:** The standard processing time for a credential evaluation is **seven (7) business days** after receipt, review and approval of all documents and payment in full.

   **Note:** If your coursework is **in-progress** at the time your WES Evaluation is completed, log in to your WES account after you have completed your studies or examinations. Follow instructions to **update your completed evaluation.** Arrange for delivery of your updated, final documents to WES. **Be sure to add North Dakota State University-Office of Admission (electronic delivery only) as recipient.**

<table>
<thead>
<tr>
<th>ICAP DOCUMENT-BY-DOCUMENT EVALUATION</th>
<th>ICAP COURSE-BY-COURSE EVALUATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Provides the U.S. equivalency of your credential</td>
<td>Provides the U.S. equivalency of your credential and U.S. grade point average</td>
</tr>
<tr>
<td>Used for <strong>freshman</strong> admission (have not attempted college/university coursework)</td>
<td>Used for <strong>transfer</strong> admission (high school graduate and have attempted college/university coursework)</td>
</tr>
<tr>
<td>Used to evaluate secondary/high school education</td>
<td>Used to evaluate postsecondary education and secondary education where A-level exams were taken</td>
</tr>
<tr>
<td>Submit secondary documents to WES</td>
<td>Submit postsecondary documents and secondary documents (if applicable*) to WES</td>
</tr>
</tbody>
</table>

*If you have **earned** fewer than the equivalent of **24** transferable semester credit hours at the postsecondary level at the time of application, you **must** submit college and **high school documents** to WES for evaluation.

WORLD EDUCATION SERVICES RESOURCES

About WES Credential Evaluation: [www.wes.org/about-wes-credential-evaluation](http://www.wes.org/about-wes-credential-evaluation)

Required documents by Country: [www.wes.org/required-documents](http://www.wes.org/required-documents)

Evaluations and Fees: [www.wes.org/evaluations-and-fees](http://www.wes.org/evaluations-and-fees)

NDSU OFFICE OF ADMISSION

Phone: +1-(701)-231-8643
Email: ndsu.admission@ndsu.edu
Web: [www.ndsu.edu/admission/international](http://www.ndsu.edu/admission/international)

This publication will be made available in alternative formats upon request. Contact the Office of Admission (701) 231-8643 or 800-488-NDSU or ND Telecommunications Relay Service 800-366-6888 (TTY) or 800-366-6889 (voice).

NDSU is an equal opportunity institution.