AHSS College Travel Funding Request: Faculty and Grad Students Dean, College of Arts, Humanities and Social Sciences

To be considered for travel funding submit this form to the Dean's Office by the end of the 2nd week in Oct revised: 8/18/2017

Requests for travel support are considered for Individuals who are presenting papers/creative works in a regional, national or international conference or who have committee responsibilities in a national organization.

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Click one:	Assistant	Professor	Associate Professor	Full Professor	Full-time lecturer /Grad Student	
Name: Conference:						
City, State: Dates:						
Purpose:						
-		<u> </u>				
Are you confirmed? (click one)				yes	no	
If "No" above, how certain are you that you will be going?					[insert % of certainty]	
Course Covera	age: How w	vill your cou	rses be covered in your al	osence? Who will h	nandle your advisi	ng duties (if any)?
Estimate of Ex	penses					
		Airfare				
		Lodging				
		Per diem				
		Registration	on			
		Other				
		Total				
Funding Source	es					
		Departme				
	Other Match					
		Amount R	equested from Dean [se	ee below]		
Previous fund	ing from D	ean's Offic	e during current Fiscal	Year		
I have receive	d funding f	rom the De	an's office for previous	travel (click one):	: Yes No	
			If Yes, plea	ase list amount: _	<u>.</u>	
Funding reque	est approve	ed by Depa	rtment Chair/Head			
Department A	pproval: _					
Funding Appro	oved by De	an				
Dean's Approv	/al:				\$	
		Tiered Tra	vel Allotment			
		Assistant I	Professor	1,000.00	ו	
		Associate	Professor	750.00		
		Full Profes		500.00		
		Full-time I	ecturer / Grad Student	100.00)	