Minutes of the College Meeting

College of Arts, Humanities and Social Sciences

September 20, 2016 – Hidatsa Room

Dean Sandstrom called the meeting to order at 3:32 p.m.

Announcements

* The Dean’s office has hired two students, Alisa Jang and Angela Schmitz, to provide assistance at the front desk because of the hiring freeze which precludes the college from replacing Nancy Nelson. Alisa and Angela will each be working 10 hours per week.
* The Honors Day Reception will be held at at 2:45 PM on September 30. The program will be located in Beckwith Recital Hall and the reception will be in the Challey Atrium.
* Bruce Maylath updated faculty on the activities of the budget advisory group (BAG). Bruce stated that AHSS is committed to do its part for budget cuts. Bruce praised administrators for allowing colleges to provide input and BAG encourages input from the faculty/staff. BAG will be sending out a college-wide survey in the near future. They will review and compile the suggestions they receive through the survey to determine what ideas can be utilized and how the suggestions will affect the College and its operations. A link to the survey will be distributed through the AHSS listserv within the next few days. Faculty and staff are asked to complete the survey by Monday, October 3. .
* Christina Weber provided an update regarding faculty mentoring events. Forthcoming events for junior faculty members will focus on 3rd year reviews and PTE requirements. Christina will also be facilitating a book discussion group for associate professors.
* The President’s State of the University address will be delivered at 9 AM on Friday, September 30, 2016 in Festival Hall.

Presentation on the Student Success Collaborative

Laura Oster-Aaland, Associate Vice Provost for Enrollment Management stated that many of the AHSS faculty have attended training, and asked that we encourage others to attend the future training sessions. Laura shared SSC-related PowerPoint slides that showcased the advising and case management platform. SSC is a helpful and time-saving tool for advisors and administrators. Students will benefit from an early warning system that allows advisors to proactively reach out to them and help them get back on track. Betsy Birmingham reported that the English Department was able to quickly find students that had not registered and were able to reach out them and retained most of them.

State of the College Address

Dean Sandstrom delivered a PowerPoint presentation that focused on the college’s accomplishments during the past year and the challenges faced by the college the year ahead. The presentation was entitled “AHSS: Past, Present and Future”. It is available on the AHSS website at https://www.ndsu.edu/ahss/about\_the\_college/state\_of\_the\_college/

Committee Reports

* **PTE Committee**

Bruce Maylath, chair, reported that the committee will be meeting soon to begin the process. There are 10 AHSS faculty seeking tenure and/or promotion this year.

 There were no current reports from the following committees. They will meeting in the near future.

* **Policy and Planning Committee**
* **Curriculum Committee Mike – no report**
* **Student Progress Committee**
* **Faculty/Lecturer Recognition Committee**
* **Strategic Planning Committee**

 Faculty Senate

 Due to a faculty resignation, there is a vacancy in the Faculty Senate alternate position. Michael Weber was nominated and selected to fill thIs role for AHSS.

The meeting adjourned at 4:49 p.m, and it was followed by a brief reception.

 Respectfully submitted,

Lori Alvarez, Secretary

cc: President Bresciani

 Provost Ingram