**College of AHSS Meeting** January 26, 2017

3:30 PM, Hidatsa Room (MU)

**Minutes**

Agenda Item I:   ***Introductions and Announcements***

Dean Sandstrom shared the following announcements:

* Introduction of Will Hollingsworth, the new AHSS Development Director
* UNITE Dialogues event (1:30-2:45 PM, February 8, STEM/Hill 240). The event will feature Dr. Michael Yellow Bird and Dr. Brad Benton.
* Communist Collapse events (February 2 - Keynote at 5 PM, Hidatsa). John Cox shared pertinent details.
* “From STEM to STEAM” task force. Jess Jung, Assistant Professor of Theatre Arts, offered to start up an AHSS task force to discuss how to extend STEM-related initiatives or activities to incorporate the arts. Dean Sandstrom encouraged interested faculty or staff to contact Jess.
* Recent NDSU Press publications - Music at NDSU (by Bob Groves), Prairie Mosaic (by Father William Sherman)

Agenda Item II.   ***Budget Updates and Implications for the College***

* Dean Sandstrom delivered a PowerPoint presentation that discussed the budgets proposed by ex-Gov. Dalrymple and by Gov. Burgum. He also discussed the implications of these proposals for the NDSU and AHSS budgets. The final state budget will not be determined until May. Dean Sandstrom closed the presentation by stressing that faculty and staff can share feedback through a variety of channels, including the AHSS Budget Advisory Group, the Executive Council, the Dean, or the Associate Deans. Dean Sandstrom also welcome and encouraged the faculty and staff to provide input.

Agenda Item III.  ***Class Enrollments and Potential Requirements***

* The Provost’s website includes a task force report that shares the following information pertaining to class sizes and minimal course enrollments. See <https://www.ndsu.edu/fileadmin/provost/Forms/Strategic_Planning/Class_Size_Task_Force_Final_Report.pdf>.

1) With the exception of the cases noted, it is recommended that courses be taught only if they meet a minimum enrollment of 15 students for lower-division undergraduate (100-, 200-level), 10 for upper-division undergraduate (300-, 400-level), and 5 for graduate (500-, 600-, 700-, 800-) courses. These guidelines may need adjustment for some departments.

2) Concurrently taught upper-division undergraduate (400-level) and graduate courses (600- level) should be deemed to have satisfied minimum enrollment if either the combined enrollment of undergraduate plus graduate students is at least 10 or the enrollment of graduate students alone is at least

Agenda Item IV.  ***Election of new Humanities and Social Science representatives on Faculty/Lecturer Recognition Committee***

* New representatives elected to the committee are Nicholas Bauroth, whose term will expire in May 2017 and Carlos Hawley, whose term will expire in May 2018.

Agenda Item V. ***AHSS Senators’ Report on SBHE Proposal to Change Policy 605.3: Renewal, Dismissal, and Termination of Faculty***

* Gina Kelly reported on the proposed policy change and its implications for the timeline that would be followed for notifying tenured faculty of changes in their employment status.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Agenda Item VI. ***Committee Reports***

* PTE Committee report
  + Chair-Bruce Maylath reported work was completed in December.
* Policy and Planning Committee report
  + Chair-Hardy Koenig reported working on a couple of items and will report on them yet at completion of the tasks.
* Curriculum Committee report
  + Chair-Mike Christensen reported no report.
* Student Progress Committee report
  + No report
* Faculty/Lecturer Recognition Committee report
* Chair-Tracy Barrett reported that the group will begin requesting nominations in early February.

Meeting Adjourned at 4:45

Respectfully submitted,

Lori Alvarez, Secretary

Cc: President Bresciani

Provost Ingram