**AHSS Executive Council** January 25, 2017

 3:00 PM, Minard 204J

Attendees: Stephenson Beck, David Bertolini, Betsy Birmingham, Jeff Bumgarner, Ann Burnett, Mark Harvey, Nancy Hodur, Dan Klenow, Hardy Koenig, John Miller, Carrie Anne Platt, Kent Sandstrom, Michael Strand, Gwen Stickney

Absent: Mark Meister, Christina Weber

Guest: Linda Fricker

**Minutes**

Agenda Item I. Linda Fricker, Arts, Humanities & Social Sciences Advisor

AHSS Interactive Admissions Day will be February 25. Linda Fricker asked the Chairs/Heads in Communication, Emergency Management, English, Modern Languages, History, Philosophy and Religious Studies, Sociology/Anthropology, and Women’s and Gender Studies to arrange departmental activities for the visiting students. Linda asked the chairs/heads to submit their unit’s interactive activity information by February 1.

Agenda Item II. Announcements and Reminders

* Modern Languages will be sponsoring a film festival, “Celebrating the New Wave of Ibero American Cinema.” Various films will be shown during January 26-February 23, 2017.
* AHSS website launch was planned for February 1, 2017; however, it will be delayed until early March due to some technical difficulties.
* UNITE dialogues event, “Colonization-Decolonization: An Interdisciplinary Conversation,” will be 1:30-2:45 PM, February 8, in STEM/Hill 240. Speakers for the event are Brad Benton and Michael Yellowbird with Dean Sandstrom facilitating.
* Communist Collapse events will be held on Feb. 2 with the keynote address scheduled for 5 PM in Hidatsa.
* Jess Jung would like to establish a task force for “From STEM to STEAM”. The emphasis is how the Arts can reinforce STEM.
* Digital Measures and FARs – Chairs should have access and trainings. FARs will be uploaded in Digital Measures.
* Faculty award nominations – email reminders have been sent by the Provost’s office regarding the awards. The Provost NDSU page has a complete list of the awards and deadlines.
* Department midyear reports re: strategic vision are due by mid-February.
* Alumni/Development events in Arizona – Kent is planning to attending these events on February 24-26, 2017. Will Hollingsworth will also be attending.

Agenda Item III. Budget Updates and Planning

 Kent distributed and discussed information pertaining to the next biennium budget.

Agenda Item IV. Other Business

* Class size requirements - Provost suggests class minimum of 8 grad, undergrad - 15 for 300/400 classes, 20 for 100/200 classes – Kent asked for the chairs/heads’ feedback on the suggested requirement.
* Replacement is needed on Faculty/Lecturer Recognition Committee. The candidate must be a tenured faculty member in Humanities.
* Policy 327 was updated in January 2017. Faculty will require a 3rd year with subsequent reviews every 5 years.
* Academic Analytics – tabled to next regular scheduled meeting.

Adjourned at 4:40