**AHSS Executive Council** March 22, 2017

 3:00 PM, Minard 204J

Attendees: Stephenson Beck, David Bertolini, Betsy Birmingham, Jeff Bumgarner, Ann Burnett, Mark Harvey, Nancy Hodur, Jessica Jensen, Dan Klenow, Hardy Koenig, Mark Meister, John Miller, Carrie Anne Platt, Kent Sandstrom, Michael Strand, Gwen Stickney, Christina Weber

Absent:

Guests: Provost Ingram

**Minutes**

Agenda Item I. Announcements and Reminders

* Kudos and good news (Doug Hanson’s scholarship to recruit and support students of color into the Architecture programs)
* Dean’s Challenge Grant Recipients’ Presentations, Badlands Room, MU – March 24, 2-3:30 p.m.
* College elections meeting and need for faculty nominations
* NDSU teach-in: “Tough Topics 2017: Let’s Figure It Out Together” Great Plains Room, MU, March 24, 3:30-6:30p.m.

Agenda Item II. Provost Ingram re: AHSS Dean Search

* The Provost thanked Dean Sandstrom for his service and contributions to the college. Discussion followed between the Provost and the Executive Council regarding how to proceed with a search for an interim dean for FY 2018.

Agenda Item III. Budget Updates and Plans

* April 4th is the deadline for units to get data to Kent for budget reductions. Kent needs to provide the college’s budget reductions to the provost by April 6th. The reduction needed for AHSS is $1,702,184 per annum, which translates into $3,404,368 for the biennium.

Agenda Item IV. AHSS Hiring Plan and Priorities

* Tabled until next meeting.

Agenda Item V. Other Business

* Nominations needed for AY 17-18 AHSS ambassadors
* NASEM study and request for input (see handout)
* Proposal for presentation on refugees and internally displaced persons
	+ Christina Weber will follow up with the student who has the proposal
* Plans of study and setting graduation requirements at 120 credits (when possible)
	+ Carrie Anne Platt will be sending information to the chairs and heads.
* Class size policies and enrollment minimums
	+ Kent provided the chairs and head with a handout for proposed guidelines regarding minimum class sizes. Kent asked EC members to share their feedback regarding the guidelines after they have time to review them at more length.
* UNIV 189 courses
	+ Carrie Anne is asking departments to think of how they deliver UNIV 189 and how they might make improvements in it. The goal is to help students develop a deeper understanding of how they can derive the greatest benefits from their educational experiences at NDSU.
* Enrollment management funds and requests
	+ Kent encouraged the unit heads to have their proposals ready because the provost’s office will be asking for them in the near future.
* Third-year reviews and annual evaluation letters
	+ Kent has asked the deans of the other NDSU colleges to share their third-year review policies. He would like AHSS departments to develop a more standardized approach and timeline in implementing their third-year reviews.
* Chair activity reports are due on Monday, April 10.

Meeting adjourned at 4:41 pm.

Submitted by Lori Alvarez