

Introduction

The Promotion, Tenure, and Evaluation Guidelines of the College of Arts, Humanities and Social Sciences (AHSS) offer a framework for the development of the PTE guidelines of the departments and units represented in the College. The College Guidelines include shared standards for faculty performance as well as college-specific evaluation procedures.

The AHSS College Guidelines are based on North Dakota State University (NDSU) Policy 352, Promotion, Tenure, and Evaluation, which is the main policy document governing college, department and unit PTE guidelines and documents. The AHSS college guidelines draw, in addition, on NDSU policies affecting academic appointments, faculty rights, renewal, promotion and tenure decisions such as Policies 350.1 through 353.

Policy 352 requires every department or unit to develop a written document with department or discipline-specific definitions, criteria, and evaluative procedures. The departmental document also designates the types of evidence to be used for the evaluation of progress towards tenure, for tenure and promotion decisions, as well as for the post-tenure review of faculty. While departmental documents may be more specific in defining their standards, criteria, and procedures, they must be consistent with the policies and procedures of the University and the College of Arts, Humanities and Social Sciences.

The Provost's annual Guidelines for Promotion and Tenure serve as the guidelines for the preparation of the portfolio to be submitted by the candidate applying for promotion and/or tenure. These Guidelines are no substitute for Policy 352 or the College and department PTE documents. The portfolio must include a copy of the department and college PTE documents. For this purpose, sections through of the AHSS Faculty Handbook serve as the College PTE document.