Minutes of the College Meeting

College of Arts, Humanities and Social Sciences

April 26, 2016 – Alumni Center, Reimers Room

 Dean Kent Sandstrom called the college meeting to order at 3:00 pm.

 **Announcements**

* + *Associate Dean Search –* The college is searching for a quarter-time Associate Dean of Undergraduate Education to replace Betsy Birmingham when her term ends this summer.   Please see the position announcement sent to the AHSS listserv for details.  Screening of applications will begin on May 4th.  The search committee consists of Nick Bauroth (chair), Christina Weber (dean’s office representative), David Bertolini (chairs’ representative), Catherine Kingsley Westerman (faculty representative), and Nancy Nelson (staff representative).
	+ *Theater production, “The Christians”* – you can attend the play this Friday, (4/29), Saturday (4/30), or Sunday (May 1).
	+ *CJPS speaker, Mr. Chris Ingraham, Washington Post* will be giving a presentation at 4 PM on Th., April 28, entitled “Brain Candy: Charting and Mapping Our Way to a Smarter Civic Life.” This presentation will focus on how to apply data-driven journalism to the topics of crime and politics and how data is changing the profession of journalism.
	+ *UNITE dialogue event with Dr. Pippa Holloway* (Th., 4/28, 5 PM, in STEM 112) – Angela Smith is coordinating the event. Dr. Holloway is a professor and Soros Justice Fellow from Middle Tennessee State University. She will be discussing her most recent research and book entitled,*Living in Infamy: Felon Disfranchisement and the History or American Citizenship*.
	+ *WGS speaker, Jennifer Baumgardner, will be giving a presentation entitled “Beyond Beyonce: Activism in the 21st Century”* at noon this Friday (4/29) in Beckwith Concert Hall. The presentation will focus on what it means to be a feminist today, and whether the recent spike in the popularity of feminism is a good thing. Ms. Baumgardner is a Fargo native.
	+ *School of Music Opera, Gilbert and Sullivan’s “HMS Pinafore”* – Productions at 7:30 pm on 5/6 and 2 pm on 5/8, Festival Concert Hall
	+ *NEH Project Unpack Grant and Events* – The first keynote speaker for the *Project Unpack* program is Minnesota native, Tim O’Brien, who will give a public lecture May 13 at 7 p.m. at NDSU’s Festival Concert Hall. O’Brien is the author of the classic Vietnam work, *The Things They Carried*—a collection of short stories that grew out of his experience serving with the 46th Infantry in Quang Ngai province. O’Brien has received a Purple Heart. *Project Unpack: Telling Stories, Creating Community* is a collaborative endeavor between North Dakota State University and a number of community partners. Christina Weber, Alison Graham-Bertolini, Angela Smith, and Michael Strand will lead the programs that begin in late April, with programming continuing throughout 2016.
	+ AHSS Commencement – 10 AM, Sat., May 14, at the Fargodome.
	+ Robert Littlefield’s Farewell Reception will be held from 3-6 PM, Sat., May 14, Alumni Center. The dean thanked Robert for his service and contributions to the college and his department during his time at NDSU.

**Budget Update**

* A “Town Hall Meeting” regarding the budget is scheduled for 3-4:30 PM on May 5th in Century Theatre.  Recommendations from the Budget Advisory Group formed by the provost will be shared and discussed at that meeting.
* The 4.05% reduction in NDSU’s budget translates into about $6.2 million. The reduction is being managed through (1) delaying spending of additional revenue ($3.2M) NDSU had received from the state; (2) holding positions open/delaying hires; and (3) reducing one-time spending for part-time adjuncts (e.g., monies for adjuncts for “extra extra sections” courses).
* If NDSU is asked to present a 95% budget for the next biennium, this will be done on the basis of a budget of approximately $150.7 million. The latter amount ***does not include tuition revenues*.** Including tuition and other revenues, the university’s overall budget is approximately $372 million.  In turn, a 5% reduction of $150.7 million translates into a *2% reduction of our overall budget.*  Also, if our student credit hour production goes up, we'll be starting from a different base which will be good news from a fiscal standpoint.

 **AHSS Strategic Vision**

Dr. Stephenson Beck recapped the process the Strategic Planning Committee used to develop the “AHSS Strategic Vision 2016-2021”. The final plan had been distributed via emal to the faculty to review. Dr. Beck was not presented with any questions prompting Dr. Beck to call for a vote. The results of the vote were 77 yes votes and 10 no, therefore the plan was approved.

**College Committee Elections –** see pages 4 and 5 for results.

 **Faculty Senate Elections –** see page 5 for results.

 **Curriculum Committee Report**

Verena Theile reported that upon review of new courses or course updates, many were rolled back to the faculty member who created or edited the course. The entire review process would need to start over due to the rollback. The committee will create aids and a template to assist the faculty while working with CourseLeaf. The committee also decided that a tenure member of the committee would also serve on the Academic Affairs committee to gain knowledge of the criteria the needed to successfully create or edit a course or program.

 **Student Progress Committee Report**

Dr. Nan Yu reported that the committee received 70 scholarship applications and awarded 19 students with scholarships. The applications were uploaded to Blackboard which proved to be an efficient means for the committee to receive and review the applications.

 **Promotion, Tenure and Evaluation Committee Report**

Dr. Bruce Maylath presented proposed changes that the PTE committee has developed for reviewing tenure applications when departments wish to transfer tenure or grant tenure to faculty job candidates extended offers. The following proposal was discussed and the vote was tabled.

To be added under current Section 15 of the AHSS Faculty Handbook:

For cases in which a department wishes to pursue hiring a faculty member with tenure**:**

* It should be made clear to the candidate from the outset that the department and college will act in a deliberate manner, that a range of materials supporting tenure may be asked for, and that this process will typically require a minimum of one week from the time of receipt of such materials by the AHSS PTE Committee;
* The departmental PTE committee shall review the qualifications of the candidate based the appropriate criteria for tenure and promotion;
* The departmental committee shall prepare a written report justifying the case for tenure and rank and record its vote; the report and the materials shall be forwarded to the college PTE committee in accordance with college and university procedures.

 **Policy and Planning Committee Report**

Dr. Kevin Brooks reported that the committee did a lot of housecleaning on the College Handbook. When the PTE changes are approved by the faculty, the Handbook will be updated to include the guidelines.

 **Faculty/Lecturer Recognition Committee**

Dr. Tony Flood reminded the faculty of the College Awards Luncheon which will be Friday, May 13, 2016 at 12:30-2 (Hidatsa). Awards will be announced at the luncheon.

 Meeting adjourned at 4:45pm.

 Respectfully submitted,

 Lori Alvarez, Secretary

**AHSS Committee Elections – April 26, 2016**

**Student Progress Committee**: The faculty elected two members for three-year terms–one member from Arts and one member from Social Sciences (to fill expired terms of Kent Kapplinger and Nan Yu). Faculty from Humanities, Criminal Justice/Political Science, and Theatre Arts were not eligible for nomination this year. Jessica Jensen and Cassie Koegh were elected to the committee. Member for the Student Progress Committee for FY17 are:

 Thomas Ambrosio (Social Sciences) – 1 year of term remaining

 Bradley Benton (Humanities) – 1 year of term remaining

 Jessica Jung (Arts) – 2 years of term remaining

 Carlos Hawley (Humanities) – 2 years of term remaining

 Jessica Jensen (Social Sciences) – 3 years of term remaining

 Cassie Koegh (Arts) – 3 years of term remaining

 **Policy and Planning Committee**: The faculty elected two members for three-year terms–one member from Humanities and one from Social Sciences (to fill expired terms of Kevin Brooks and Jessica Jensen). Faculty from Arts, History, Philosophy, and Religious Studies and Communication were not eligible for nomination this year. Jeanne Hageman and Gina Kelly were elected to the committee. Members of the Policy and Planning Committee for FY17 are:

 Dennis Cooley (Humanities) – 1 year of term remaining

 Michael Weber (Arts) – 1 year of term remaining

 Nan Yu (Social Sciences) – 2 years of term remaining

 Hardy Koenig (Arts) – 2 years of term remaining

 Jeanne Hageman (Humanities) – 3 years of term remaining

 Gina Kelly (Social Sciences) – 3 years of term remaining

**Curriculum Committee**: The faculty elected two members for three-year terms– one member from Humanities and one from Arts (to fill expired terms of Verena Theile and Tiffany Fier). Faculty from Social Sciences, History, Philosophy and Religious Studies and Architecture were not eligible for nomination this year. Kelly Sassi and Rooth Varland were elected to the committee. Members of the Curriculum Committee for FY17 are:

 Angela Smith (Humanities) – 1 year of term remaining

 Pamela Emanuelson (Social Sciences) – 1 year of term remaining

 Mike Christenson (Arts) – 2 years of term remaining

 Charles Okigbo (Social Sciences) – 2 years of term remaining

 Kelly Sassi (Humanities) – 3 years of term remaining

 Rooth Varland (Arts) – 3 years of term remaining

 **Faculty/Lecturer Recognition Committee:**  The College elected two members for three-year terms--one from Humanities and one from Social Sciences, to replace Anthony Flood and Elizabeth Crawford. Faculty from Arts, Criminal Justice and Political Science, English were not eligible for nomination this year. Tracy Barrett and Ross Collins were elected to the committee. Members of the Faculty/Lecturer Recognition Committee for FY 17 are:

 Charlotte Moe (Arts) – 1 year of term remaining

 Carol Archbold (Social Sciences) –1 years of term remaining

 Regin Schwaen (Arts) – 2 years of term remaining

 Kelly Sassi (Humanities) – 2 years of term remaining

 Tracy Barrett (Humanities) – 3 years of term remaining

 Ross Collins (Social Sciences) – 3 years of term remaining

 **Promotion, Tenure, and Evaluation Committee**: The faculty elected two members for three-year terms–one member from Arts and one from Social Sciences. Committee members whose terms expire this year and were not eligible for re-election are Kimble Bromley and Zoltan Majdik. Faculty from Humanities, Music and Criminal Justice and Political Science were not eligible for nomination this year. Elizabeth Crawford and Kent Kapplinger were elected to the committee. Members of the PTE committee for FY17 are:

 Bruce Maylath (Humanities) – 1 year of term remaining

 Sigurd Johnson (Arts) – 1 year of term remaining

 Thomas Ambrosio (Social Sciences) – 2 years of term remaining

 Tracey Barrett (Humanities) – 2 years of term remaining

 Elizabeth Crawford (Social Sciences) – 3 years of term remaining

 Kent Kapplinger (Arts) – 3 years of term remaining

**Faculty Senate Elections:** The faculty elected three members to Faculty Senate. Kjersten Nelson and Melissa Vosen Callins were elected to 3 year terms. Anthony Flood was elected for a two year term. Jeremy Brekke was elected as the first alternate for FY17. Jeanne Hageman agreed to serve as the Executive Committee member The AHSS representation to Faculty Senate is as follows:

 Term Expired May 2017 Term Expires May 2018 Term Expires May 2019

 Jeanne Hageman Warren Olfert Kjersten Nelson

 Katherine Noone Anthony Flood Melissa Vosen Callens

Mike Christenson

Carol Cwiak

First Alternate: Jeremy Brekke (term expires May 2017)

Executive Committee Member: Jeanne Hageman (term expires May 2017)