2018-19 Campus Attractions Staff Application

Applications are due by November 7, 2018 at 5pm.
Hand in to the Student Activities front desk.
Application are also available online at myndsu.ndsu.edu

Requirements:
* Minimum of 9 credits per semester (5 graduate level credits)
* Minimum of 2.5 Cum. GPA
* Be in Good Conduct Standing
* CA Staff Members are expected to work 15-20 hours per week
* Each staff member will receive an allotted $2000 towards tuition per semester

Upon submission of application (paper or online) you will receive an email with more information about the selection process.

If you have any questions please do not hesitate to ask any current CA staff, Nicole Askew at Nicole.m.askew@ndsu.edu or Dani Girtz at email ndsu.ca@ndsu.edu

Positions Available:
Campus Live Coordinator:
* Responsible for programming and running Friday night events such as Club NDSU, Grocery Bag Bingo, Fitness nights, and Pinterest Nights.
* Responsible for choosing the weekly films shown in the Memorial Union.

Basic Programming Coordinator Responsibilities:
* Complete 5 scheduled office hours week per week
* Identifying and/or developing programs
* Scheduling/Reserving facilities, equipment, and staff as needed
* Negotiating and executing contracts
* Coordinating publicity and marketing with assistance from the Graphics Coordinator and the Vice President–
* Maintain Budget

These are summarized versions of the position responsibilities; actual duties may be expanded and vary from listing.
Campus Attractions Application

Name ____________________________________________________________

Local Address ____________________________________________________ Phone __________________________

E-mail address ___________________________________________ Major __________________________ Student ID # _____________

Avg. Semester credit load________________________

Next fall you will be (circle one): Fr. So. Jr. Sr. Grad Anticipated Graduation Date_________

Applicant must be registered for a minimum of 9 credits (5 grad), have a minimum 2.5 cumulative and semester G.P.A. and be in good conduct standing. First semester freshmen and transfer students will be treated comparably according to available information.

Cum. GPA (Circle one): 2.5-2.99  3.0-3.49  3.5-4

Software Knowledge (Circle all that apply): Word    Excel     Web Design Programs    Adobe Photoshop    Adobe InDesign    Adobe Illustrator    iMovie    Other__________

List approx. hours per week you plan or need to spend at the following activities:
Academics: ____    Job: ____    Student Org: ____    Internship/Volunteer Work: ____

How many hours do you anticipate having available for Campus Attractions duties? ______

Please type the answers to the following questions on a separate sheet of paper.
Limit your responses to one sheet of paper for all questions combined.

1.) Why do you want a position on the Campus Attractions Staff? Describe current and past work, volunteer, course work, or co-curricular involvement that has given you the experience to succeed in the position(s) in which you are interested?

2.) What can Campus Attractions and the students whom you serve expect from you?

3.) How would you use your first choice position to improve the programs Campus Attractions brings to campus?

Completed application must be returned to the Student Activities Office, Room 120, Memorial Union, by 5 pm Wednesday, November 7, 2018. Incomplete or late applications will not be considered. Resumes and recommendation letters are encouraged but not required. Interviews will be conducted on Tuesday, November 13, 2018.

Signature_______________________________________________ Date________________________

By signing this document, I give permission for the Student Activities Office to check my eligibility (Credits/GPA/ conduct).
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Additional Requirement(s):

All Applicants:

Please create an event that you would like to see on campus.

Submit a document, no more than one page, that includes:
* Type of Event/Title:
* Description:
* Location:
* Budget:
* Why you chose this event/How it can benefit students?

Please turn in a copy of this with your application and bring a copy to the interview.