

VACCINE TRANSPORT CHECKLIST

Pharmacy Name:

Long-Term Care Facility Name:

TRANSPORT PROCESS	INITIAL	DATE
Maintain cold-chain process		
Utilize approved vaccine transport cooler, conditioned coolant packs		
Must use certified, calibrated digital data logger		
Maintain temperature 36°F-46°F or 2°C-6°C for refrigerator		
Maintain temperature -58°F-5°F for freezer		
Record vaccine information (name, qty, lot, exp) prior to transport		
Download thermometer data post transport, place with temp logs at pharmacy		

VACCINE DELIVERY (REFRIGERATOR)	INITIAL OF DELIVERER	DATE	TIME
Deliver vaccine directly to storage refrigerator			
Verify no food or beverages are stored in vaccine fridge			
Refrigerator is approved for vaccine storage (no dorm style)			
Check for a digital data logger and verify temperature is within range 36°F-46°F			
Deliver diluents with vaccine if applicable			

TRANSPORTATION OF FROZEN VACCINES

Vaccine manufacturers do not recommend transportation of varicella containing vaccines. If the vaccines must be transported, a portable freezer must be used.

If concerns arise with vaccine storage or hand off, please contact LTC Immunization leader or charge nurse at time of delivery.

Tips from ND DHHS:

https://www.hhs.nd.gov/sites/www/files/documents/Vaccine_transport_guidance.pdf

Contact NDSU CAP Center for vaccine related needs:

NDSU.CAPCenter@ndsu.edu

This document is a tool for pharmacies to safely transport and hand off vaccines to long term care facilities. Please maintain with temperature logs or per pharmacy policy.