Early-Entry & Dual-Credit Catalog

LEARN HOW TO EARN HIGH-SCHOOL AND COLLEGE CREDIT
WELCOME
FROM THE DIRECTOR

These final years of your high-school education are important for achieving your educational goals. While the thought of enrolling in a college course in high school can be both daunting and exciting, know that NDSU’s Office of Teaching and Learning (OTL) is here to support you every step of the way. OTL’s support for you as an early-entry and/or dual-credit student begins before you even enroll in a course at NDSU. We offer individualized course counseling to identify classes that meet your curriculum needs whether that is for high-school credit or your intended college major. Once you have decided to take college courses through NDSU, we support your application and registration process. Our support continues with live and recorded learning sessions that walk you through setting up your NDSU accounts and ongoing support if you have questions about things like finding tutoring, accessing resources, or getting a copy of your transcript. Continue reading through this catalog for more important information about early entry and dual credit.

Welcome to NDSU!

Sincerely,

Dr. Stacy Duffield, Director
Stacy.Duffield@ndsu.edu | 701.231.7015
MESSAGE
FROM NDSU’S PRESIDENT

Welcome knowledge seekers, question askers, and creators. You are, no doubt, part of a diverse group of students with a unique perspective on life and education. As the President at North Dakota State University (NDSU), I want you to know this university values your insight, respects the questions you have, and truly wants you to thrive as a student here.

"THE DECISION TO TAKE EARLY ENTRY OR DUAL CREDIT AT NDSU IS AN INVESTMENT IN YOUR FUTURE."

The decision to take NDSU college coursework during your high-school career is an investment in your future. Each course listed in this catalog is an example of the university’s commitment to providing an excellent education for students like you, from across the state, region, and world.

These classes offer the opportunity to build college readiness and get started on a degree. Your instructors, the Office of Teaching and Learning, and myself want to see you succeed in these classes and are prepared to provide additional assistance as needed. Be sure to reach out if you need assistance, want to become more connected within a program of study, or have questions you cannot find the answers to.

With each new course you take, remember to continue finding joy in learning new things. I look forward to watching you grow as a student and find ways to leave your mark at NDSU.

Sincerely,

David Cook, President
EARLY-ENTRY CLASSES

Early-entry classes do not require approval from your high school and can be taken in addition to your high-school classes. They are only available for college credit unless you seek approval from your high-school counselor for credit. Summer session is an excellent time to take these courses, but you can take them during any semester your schedule allows. All classes listed here are available online. Additional online classes may be found in the dual-credit section. There are also a variety of face-to-face classes listed on our website. To earn high-school credit for early-entry classes, we suggest you speak with your school counselor before applying and registering.

View more information & a full course list at www.ndsu.edu/dce/k12_students/early_entry.

EXPLORE ONLINE!

40+ CLASSES

*Offerings subject to change without notice. Textbooks or other required materials are not included in the tuition.

ALPHABETICAL LIST

Abnormal Psychology
Survey of the classification, symptoms, and etiology of psychological disorders. Attention given to diagnosis, etiology, and treatment according to prominent theoretical perspectives. Focus on empirical basis for understanding these problems. Prereq: PSYC 111.

PSYC 270 | 3 CREDITS

Athletic Training Medical Terminology
Medical terminology related to athletic training and other allied health professions.

HNES 260 | 1 CREDIT

College Composition II
Advanced practice in reading and writing of various genres for different situations and audiences. Includes field research, collaboration, and visual communication. Prereq: ENGL 110 or placement.

ENGL 120 | 3 CREDITS

Computer Science Problem Solving
Computer-based problem solving techniques are introduced in the context of the Internet, including website development. Programming concepts, data structures and algorithms, as well as modeling techniques are discussed.

CSCI 159 | 3 CREDITS

Business Ethics
Every person will be involved in some sort of business or another during their lives; therefore, to succeed in their professional lives it is crucial to learn business’ ethical issues and how to make better critical, creative moral judgments.

PHIL 216 | 3 CREDITS

Courses available as of printing. All courses are listed on our website.
CONCEPTS Of Fitness & Wellness
This course applies to the wellness general education category at NDSU.

HNES 100  |  2 CREDITS
Category: W
Concepts of Fitness & Wellness
Facts about exercise and physical fitness.

HDFS 242  |  3 CREDITS
Category: W
Couples, Marriages and Families
Study of the formation of relationships in varied contexts: examines the diversity of couples, marriages, and families that exists in our contemporary society. Emphasis will be on relationship health as well as barriers to relationship wellness.

Cultural Diversity
Analysis of lifestyles and characteristics of racial, cultural, and ethnic groups in society. Review of processes of discrimination, prejudice, and related dehumanizing biases toward culturally diverse groups including women.

HNES 100  |  2 CREDITS
Category: W
Concepts of Fitness & Wellness
Facts about exercise and physical fitness.

SOC 235  |  3 CREDITS
Category: B & D
Cultural Psychology
Examines the different ways in which cultural variables affect human cognition, emotion, and behavior. This course uses the lens of culture to consider topics such as cognition and emotion, personality, psychopathology, the self, prejudice and intergroup relations, and cultural conflict (e.g., terrorism, genocide). Prereq: PSYC 111.

PSYC 216  |  3 CREDITS
Category: C
Developmental Psychology
Survey of the psychology of human life span development. Coverage also includes heredity and prenatal development. Prereq: PSYC 111.

PSYC 250  |  3 CREDITS
Category: B
Elements of Accounting I
An introduction to accounting to enable the student to achieve a working knowledge of accounting and its uses. Emphasizes the basic concepts and approaches of accounting applied to businesses, the accounting cycle, and the preparation of the income statement and balance sheet. Co-req: TL 116.

ACCT 200  |  3 CREDITS
Category: B
Elements of Accounting II
Emphasizes the use of accounting information as a basis for decision-making. Topics include the statement of cash flows, financial statement analysis, and managerial accounting (budgeting, job-order costing, cost-volume-profit analysis, short-term decision making, and capital budgeting). Prereq: ACCT 200.

ACCT 201  |  3 CREDITS
Category: B
Emergencies, Disasters, and Catastrophes
An overview of emergencies, disasters, and catastrophes from a social, political, historical, policy, environmental, international and cross-cultural perspective. Focuses on differences in these events in terms of scale as well as cause from the disaster phase approach.

EMGT 101  |  3 CREDITS
Category: B
General Chemistry II
Intermolecular forces, liquids, solids, kinetics, equilibria, acids and bases, solution chemistry, precipitation, thermodynamics, and electrochemistry. Prereq: CHEM 121.

CHEM 122  |  3 CREDITS
Category: C
Global Social Problems
Sociological analysis of global social problems.

SOC 116  |  3 CREDITS
Category: B & G
Global Social Problems
Sociological analysis of global social problems.
<table>
<thead>
<tr>
<th>Course Title</th>
<th>Credits</th>
<th>Category</th>
</tr>
</thead>
<tbody>
<tr>
<td>Human Anatomy and Physiology I</td>
<td>3</td>
<td>EARLY ENTRY</td>
</tr>
<tr>
<td>An in-depth introduction to the structure and function of human organ systems' cells, tissues, the integumentary system, the skeletal system, joints, muscle and musculoskeletal system, nervous tissue and nervous system, and the special senses.</td>
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<tr>
<td>PSYC 211</td>
<td>3</td>
<td>CATEGORY: S</td>
</tr>
<tr>
<td>Introduction to Psychological Science</td>
<td>Credit:</td>
<td></td>
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<tr>
<td>Survey of the scientific study of behavior and mental processes.</td>
<td></td>
<td></td>
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<tr>
<td>ECE 111</td>
<td>3</td>
<td>CATEGORY: A</td>
</tr>
<tr>
<td>Introduction to Electrical and Computer Engineering</td>
<td>Credit:</td>
<td></td>
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<tr>
<td>Introduction to electrical and computer engineering problem solving, design and professional issues.</td>
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<tr>
<td>COMM 216</td>
<td>3</td>
<td>CATEGORY: B &amp; D</td>
</tr>
<tr>
<td>Introduction to Behavior Modification</td>
<td>Credit:</td>
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<tr>
<td>Basic principles and procedures governing acquisition, maintenance, and change of behavior, emphasizing human applications. Laboratory involves designing, implementing, and reporting an individual project.</td>
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<tr>
<td>COMM 200</td>
<td>3</td>
<td>CATEGORY:</td>
</tr>
<tr>
<td>Introduction to Meteorology &amp; Climatology</td>
<td>Credit:</td>
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<tr>
<td>Basic meteorology-climatology concepts and their application; includes energy balance, greenhouse effect, temperature, pressure systems, lows, highs, fronts, winds, clouds, storms, humidity, precipitation, and measurements. Lectures, discussions, demonstrations.</td>
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</tr>
<tr>
<td>COMM 114</td>
<td>3</td>
<td>CATEGORY: B</td>
</tr>
<tr>
<td>Human Communication</td>
<td>Credit:</td>
<td></td>
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<tr>
<td>Overview of communication theory with emphasis on information transmission and social influence functions of communication behavior in personal and mediated contexts.</td>
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<tr>
<td>PSYC 111</td>
<td>3</td>
<td>CATEGORY: B</td>
</tr>
<tr>
<td>Introduction to Psychology</td>
<td>Credit:</td>
<td></td>
</tr>
<tr>
<td>Survey of the scientific study of behavior and mental processes.</td>
<td></td>
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</tr>
<tr>
<td>SOIL 217</td>
<td>3</td>
<td>CATEGORY: S</td>
</tr>
<tr>
<td>Introduction to Meteorology &amp; Climatology</td>
<td>Credit:</td>
<td></td>
</tr>
<tr>
<td>This course applies to the science &amp; technology general education category at NDSU.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Life Span Development
Study of human growth and development throughout the life span.

**HDFS 230 | 3 CREDITS**

**CATEGORY:** B

Music Appreciation
Understanding and appreciating musical styles and composers with some emphasis on the relationship of music to concurrent social and artistic trends. Designed for non-music majors.

**MUSC 100 | 3 CREDITS**

**CATEGORY:** A

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**PRINCIPLES OF MACROECONOMICS**

This course applies to the social & behavioral sciences general education category at NDSU.

**ECON 202 | 3 CREDITS**

**CATEGORY:** B

Principles of Macroeconomics
Aggregate income and employment analysis; business cycles, unemployment, inflation and economic growth; fiscal policy, money and monetary policy; the U.S. economy and the world economy.

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**PSYCHOLOGICAL ASPECTS OF DRUG USE AND ABUSE**

Examination of legal and illegal psychoactive drugs. Emphasis on psychological, physiological, and behavioral effects of these drugs and problems of drug abuse. Prereq: PSYC 111.

**PSYC 212 | 3 CREDITS**

**CATEGORY:** B

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**PRINCIPLES OF MICROECONOMICS**

Nature, method, and scope of economic analysis; economic scarcity, resources, specialization of labor; supply–demand analysis; production and cost analysis; product and resource market structures; distribution of income; international trade.

**ECON 201 | 3 CREDITS**

**CATEGORY:** B

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**MUSIC APPRECIATION**

This course applies to the humanities & fine art general education category at NDSU.

**MUSC 100 | 3 CREDITS**

**CATEGORY:** A

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**EARLY ENTRY & DUAL CREDIT**

NDSU EARLY ENTRY & DUAL CREDIT

[Category key on page 26.]
**Psychology Applied to Work**
Applications of psychology to people at work. Topics include employee selection, job interviewing, performance appraisal, psychological testing, Equal Employment Opportunity, leadership, motivation, job satisfaction, organizational theory, employee safety and health. Prereq: PSYC 111.

**MUSC 108 | 3 CREDITS**  
**CATEGORY:** A & D

**The Earth Through Time**
Introduction to the Earth through time; its origin, history, and evolution of animal and plant life.

**GEOL 106 | 3 CREDITS**  
**CATEGORY:** S

**Traditional Logic**
A study of the principles of good reasoning; categorical and statement logic; inductive modes of scientific argumentation.

**PHIL 257 | 3 CREDITS**  
**CATEGORY:** R

**Wellness**
Examination of personal lifestyle choices related to emotional, nutritional, and mental well-being.

**HNES 111 | 3 CREDITS**  
**CATEGORY:** W

**World Film**
Study of the development and practice of the art of film and its relationship to the theater emphasizing performance and production angles.

**THEA 115 | 3 CREDITS**  
**CATEGORY:** A & D

**World Food Crops**
Scientific principles of crop growth, worldwide production, management alternatives, and processing for domestic and international consumption.

**PLSC 110 | 3 CREDITS**  
**CATEGORY:** S & G

**VIEW MORE Classes Online!**
View a complete list of online and face-to-face classes on our website at >>
www.ndsu.edu/dce/k12_students/early_entry/
DUAL-CREDIT CLASSES

Dual-credit classes are intended for students in grades 10, 11, & 12 to earn both college and high-school credit. Classes listed in this catalog are approved by the North Dakota University System for use as dual credit, but may also be taken as early entry. All classes listed are available online. Students may choose to take these classes to fill their high-school course schedule, challenge themselves in areas of interest, earn college credit while earning high-school credit, or to form a personal connection with NDSU. If you are interested in these classes, be sure to speak with your high-school counselor and view available financial resources on page 20.

View more information & a full course list at www.ndsu.edu/dce/k12_students/dual_credit/. View our YouTube playlist at youtube.com/c/ndsuotl.

EXPLORE ONLINE!

10+ CLASSES

*Offerings subject to change without notice. Textbooks or other required materials are not be included in the tuition.
Human Biology
Consideration of selected problems in human biology.
BIOL 126 | 3 CREDITS
INSTRUCTOR: Dr. Kimberly Booth
CATEGORY: S

Introduction to Anthropology
Introductory overview to anthropology, the holistic study of humans and the diversity of the human experience over space and time. Covers the major fields of anthropology: cultural and biological anthropology, archaeology, linguistics, and applied anthropology.
ANTH 111 | 3 CREDITS
INSTRUCTOR: Dr. Kristen Fellows
CATEGORY: B & D

Introduction to Entrepreneurship
An introduction to the entrepreneurial process, evaluating the market feasibility of new product/business ideas, and launching an entrepreneurial venture. Students will develop an understanding of the business concept and business model.
ENTR 201 | 3 CREDITS
INSTRUCTOR: Dr. Onnolee Nordstrom
CATEGORY: B

3 CREDITS
HUMAN Biology
This course applies to the science & technology general education category at NDSU.

3 CREDITS
INTRODUCTION To Food Science and Technology
Earn credit toward general education requirements at NDSU and toward the B.S. in Food Science program.

3 CREDITS
Introduction to Food Science and Technology
Overview of food components, food quality, nutrition, processing, packaging, safety, sanitation laws, sensory evaluation, distribution, and utilization.
CFS 210 | 3 CREDITS
INSTRUCTOR: Dr. Anuradha Vegi
CATEGORY: S

Introduction to Precision Agriculture
An introduction to the entrepreneurial process, evaluating the market feasibility of new product/business ideas, and launching an entrepreneurial venture. Students will develop an understanding of the business concept and business model.
PAG 115 | 2 CREDITS
INSTRUCTOR: Dr. Xin (Rex) Sun
CATEGORY: A & D

Sustainability and Social Change in Fashion
Application of management principles and techniques to the tourism and resort industry with emphasis on tourism components, recreational activities, and impact of the travel and tourism industry.
ADHM 203 | 3 CREDITS
INSTRUCTOR: Sara Sunderlin
CATEGORY: B & G

Tourism and International Travel Management
Application of management principles and techniques to the tourism and resort industry with emphasis on tourism components, recreational activities, and impact of the travel and tourism industry.
ADHM 141 | 3 CREDITS
INSTRUCTOR: Dr. Hyeongjin Jeon
CATEGORY: B & G

Understanding Media & Social Change
Exploration of the purpose, function, and impact of media on society.
COMM 112 | 3 CREDITS
INSTRUCTOR: Dr. Melissa Vosen Callens
CATEGORY: B

www.ndsu.edu/dce • 701.231.7015
SCHOLARSHIP
Available

North Dakota University System
Scholarship Procedures
Effective September 15, 2021

Eligibility Requirements:
For consideration for this scholarship, you must:
• Have graduated from high school in North Dakota, a high school in a bordering state under North Dakota Century Code (N.D.C.C.) chapter 15.1-29, or
• Have graduated from a nonpublic high school in a bordering state while residing with a custodial parent in North Dakota; or
• Have completed a program of home education under N.D.C.C. chapter 15.1-23, and
• Have completed at least one dual-credit course provided by an NDUS institution while enrolled in high school or a program of home education; and
• Be enrolled at an institution of higher education in North Dakota, and complete at least one semester, quarter or term at the institution.

Application:
You must apply for the scholarship with NDUS to be considered. A completed application includes the following documentation.
• Copy of final high school or home school transcript listing the dual-credit course(s) completed.
• Copy of the charges incurred for the dual-credit course(s) completed.
• Copy of current college transcript showing completion of at least one semester, quarter or term of post-secondary enrollment.

Eligibility Requirements:
1. Have graduated from high school in North Dakota, or a high school in a bordering state; or
2. Have graduated from a nonpublic high school in a bordering state while residing with a custodial parent in North Dakota; or
3. Have completed a program of home education; and
4. Have completed at least one dual-credit course provided by an NDUS institution while enrolled in high school or a program of home education; and
5. Be enrolled at an institution of higher education in North Dakota, and complete at least one semester, quarter or term at the institution.

Award and Disbursement:
Completed applications, which must include all supporting documentation, will be approved in the order they are received until funds are expended.

NDUS will award Dual-Credit Tuition Scholarships throughout the academic year.

Awards will not exceed 50% of the cost of the dual-credit course, rounded down to the nearest whole dollar, and may not exceed tuition and fees for the semester, quarter or term the scholarship applies.

The maximum award an individual can receive under this scholarship is $750.

Scholarship awards will be disbursed the following term to the institution you are enrolled at.

Enrollment and current tuition and fee charges will be verified at the institution’s financial aid census date prior to disbursement being issued.

If you have questions, please contact NDUS at ndfinaid@ndus.edu or 701-328-2964.

» https://ndus.edu/paying-for-college/dual-credit-tuition-scholarship/
FINANCIAL Assistance

Bank of North Dakota Financial Assistance Program

If you are a North Dakota high-school or home school student, you may be eligible to apply for financial assistance through the Bank of North Dakota (BND). Financial reasons should not be a barrier to taking dual-credit courses. Please consider applying for this financial assistance opportunity.

This assistance is not a loan so you will not be asked to repay funds.

Continue reading to learn the eligibility requirements, the application process, and how the aid is awarded and distributed.

Eligibility Requirements:

For consideration for this assistance, you must:

1. Be a current sophomore, junior or senior attending a North Dakota high school, or student completing a North Dakota home education program.
2. Receive authorization from your high school to take an approved dual-credit course.
3. Qualify for free or reduced price lunch.
4. Submit application for assistance to BND during the course enrollment process.

Costs Covered:

- Application fee (if applicable)
- Tuition and fees
- Books (with shipping costs, if applicable)
- Assistance will be reduced by waivers or other assistance student receives.
- Up to two courses per academic year.
- Student may NOT receive assistance to retake a course.

Application Process:

If you are attending a North Dakota high school or homeschool you should work with a school official and/or parent or guardian to complete the application.

To verify eligibility, submit the first two pages of your parent or guardian’s federal tax return.

Important: Complete all fields for course(s) taken or processing will be delayed!

Submit your application for assistance to BND during the course enrollment process by the submission application deadlines.

Fall - January 31
Spring - June 30
Summer - September 30

Note: If the deadline date falls on a weekend, the Friday before that date is the deadline date.

Mail, fax or email completed application to:

Bank of North Dakota Dual Credit Assistance
PO Box 5509
Bismarck, ND 58506-5509

Fax: 701.328.5629
Email: cpcgrp@nd.gov

Award and Disbursement:

After your application is received at BND, you will be sent notification of approval or denial for assistance.

Your college campus will be notified to bill BND directly for the application fee, tuition, fees and books less waivers or other assistance.

All assistance will be paid directly to the college campus through which the dual-credit course is being taken. In the event of an overpayment to the college, any funds will be returned to BND.

If you have questions, please contact BND at cpcgrp@nd.gov or 800-554-2717.

» https://bnd.nd.gov/collegeresources/
APPLICATION INFORMATION
This is a sample application form, download the official application at https://bnd.nd.gov/pdf/dual_credit_assistance_application.pdf

Bank of North Dakota (BND) is accepting applications from eligible students for financial assistance to pay for dual credit courses. Funding may be limited. Applications will be considered by date submitted. Approved students may receive assistance for up to two (2) courses per academic school year.

Important: Complete all fields for course(s) taken or processing will be delayed!

<table>
<thead>
<tr>
<th>STUDENT INFORMATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Legal Last Name</td>
</tr>
<tr>
<td>Address</td>
</tr>
<tr>
<td>Email</td>
</tr>
<tr>
<td>Year in School</td>
</tr>
<tr>
<td>Name of High School Attending*</td>
</tr>
<tr>
<td>Address</td>
</tr>
<tr>
<td>Email</td>
</tr>
<tr>
<td>Student Signature</td>
</tr>
<tr>
<td>Parent/Guardian Signature</td>
</tr>
<tr>
<td>Date (mm/dd/yyyy)</td>
</tr>
<tr>
<td>* If student is completing a home education program, please list “Home Educated” or name of home school in this field.</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>COURSE 1</th>
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<tbody>
<tr>
<td>College Course Title</td>
</tr>
<tr>
<td>Name of College/University Where Course is to be Credited</td>
</tr>
<tr>
<td>Address</td>
</tr>
<tr>
<td>School Semester Course is Taken (check one)</td>
</tr>
<tr>
<td>School Year Course will be Taken (example: 2021-2022)</td>
</tr>
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<table>
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<tr>
<th>COURSE 2</th>
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<tbody>
<tr>
<td>College Course Title</td>
</tr>
<tr>
<td>Name of College/University Where Course is to be Credited</td>
</tr>
<tr>
<td>Address</td>
</tr>
<tr>
<td>School Semester Course is Taken (check one)</td>
</tr>
<tr>
<td>School Year Course will be Taken (example: 2021-2022)</td>
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</tbody>
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<table>
<thead>
<tr>
<th>TO BE COMPLETED BY SCHOOL OFFICIAL</th>
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<tbody>
<tr>
<td>Grade Eligible to Receive Free or Reduced Price Lunch</td>
</tr>
<tr>
<td>Superintendent or Designee Name</td>
</tr>
<tr>
<td>Title of Designee</td>
</tr>
<tr>
<td>Telephone Number (include area code)</td>
</tr>
<tr>
<td>Email Address</td>
</tr>
<tr>
<td>Superintendent or Designee Signature</td>
</tr>
</tbody>
</table>

A ONE-DAY CONFERENCE
for middle and high-school students that showcases the exciting things you will learn in a science, technology, engineering, and math (STEM) career field.

Learn more at: www.ndsu.edu/otl/events/avenues_of_scientific_discovery_1/

A VIDEO SERIES
created by NDSU graduate students to showcase various programs of study “At NDSU.” Explore real world learning you can expect in an NDSU program of study. If you are interested in any of these programs of study, contact the Office of Teaching and Learning to plan your early-entry and dual-credit classes that apply to these programs.

VIEW VIDEOS AT: www.youtube.com/c/ndsuotl
APPLICATION INFORMATION

Follow these steps for the early-entry and dual-credit application process at NDSU.

1. Go to the NDSU admission application page. https://tinyurl.com/ycj6zhdk
2. Click “Sign Up” or sign in if you already have an account.
3. Complete the FREE application for admission.
   —Be sure to select Early Entry/Dual Credit as your admit type.

REGISTRATION INFORMATION

Full instructions and video tutorials for course registration and getting your electronic services set up are available on the website. Here is an overview of the process.

1. Contact your school counselor to review eligibility for early-entry or dual-credit classes.
2. Identify the class or classes you wish to take.
3. Determine eligibility for financial assistance through the Bank of North Dakota (see p. 22), complete the registration form, and submit to your high-school counselor.
4. Complete the registration form (Dual Credit) OR Register for classes in Campus Connection (Early Entry).
5. Dual-credit students should watch for an email from NDSU confirming your registration.
6. Secure any needed course resources.
7. Access course classroom site (instructions and support provided by NDSU).

Questions?
For questions regarding the application process, contact the Office of Admission at 1-800-488-NDSU or ndsu.admission@ndsu.edu.
For all other early-entry or dual-credit questions, contact the OTL at 701-231-7015 or at ndsu.otl@ndsu.edu.

GENERAL EDUCATION CATEGORY LIST

For questions regarding the application process, contact the Office of Admission at 1-800-488-NDSU or ndsu.admission@ndsu.edu.

For questions regarding the transcript ordering process, contact the NDSU Registration and Records Office at 701-231-8597 or ndsu.ordertranscript@ndsu.edu.

For questions regarding Campus Connection access, contact the North Dakota University System helpdesk at 1-866-457-6387, or ndus.helpdesk@ndsu.edu.

TRANSCRIPT INFORMATION

HOW TO ORDER AN UNOFFICIAL TRANSCRIPT

1. Go to Campus Connection.
2. Enter User ID & Password to log in.
3. Click on the Registration tile. Then Click on Unofficial Transcript Request.
4. Select “North Dakota State University” for the Academic Institution.
5. Select the type of transcript you prefer, “Unoff PDF Transfer Details” or “Unoff PDF Transfer Summary”
6. Click the Submit button and wait for the report results to appear.
7. Print as needed.

HOW TO ORDER AN OFFICIAL TRANSCRIPT

Below are the general steps to ordering an official transcript. Follow the directions on each screen as they may have changed without notice. Transcripts are $15 each (subject to change).

1. Go to Parchment website.
2. Enter User ID & Password to log in OR Click on the Create Account button, fill out the form, and submit. You will be taken to step 3 automatically.
3. Indicate where you want your transcript sent.
4. Choose mail delivery options, processing time, and purpose for request.
5. Review your shopping cart details.
6. Check the I Accept box for consent to release academic records.
7. Enter billing information.
8. Review your order and confirm.

Questions?
For questions regarding the transcript ordering process, contact the NDSU Registration and Records Office at 701-231-8597 or ndsu.ordertranscript@ndsu.edu.

For questions regarding Campus Connection access, contact the North Dakota University System helpdesk at 1-866-457-6387, or ndus.helpdesk@ndsu.edu.

EMPLID (STUDENT ID)

Early-entry and dual-credit classes are charged at the same tuition rate, which is roughly a third of the cost per credit of standard undergraduate tuition.

View the breakdown of tuition and fees at www.ndsu.edu/dce/k12_students/early_entry. Remember to review the Financial Assistance and Scholarship sections to determine whether or not you qualify (p. 20-24).

Admitted students may follow these directions to find theirEMPLID/Student ID.

1. Go to Campus Connection at https://studentadmin.connectnd.us/.
2. Select “Campus Solutions Guest Page” on the right side.
3. Select the “Help Center” tile.
4. Select “Find my EMPLID” from the left menu.
5. Fill in requested information.
6. EMPLID/Student ID result is listed.
7. If this does not work, please contact the NDUS Help Desk.