NOTE: Use the arrows to re-order contributors in a list. You would do the same in any kind of record where you see this feature.

KEY POINTS TO REMEMBER:

- The first to create a record is the record owner, and their name will auto-populate as 1st investigator. Hence, the order of the contributors will need to be sorted based on their roles.

- If you collaborated with someone at NDSU, select his or her last name in the far left drop-down list “People at North Dakota State University”.

- For individuals from another institution, agency, or organization, type their name in the second field, “First Name, M., Last Name”.

Use the arrows to re-order contributors in a list.