

## Job Description

Job Title	Catering Cook
Job ID	2949515
Location	Fargo
Full/Part Time	Full-Time
Regular/Temporary	Regular

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### Position Information

**Join NDSU Dining and help feed the herd!** Located in the heart of NDSU's campus, enjoy state-of-the art facilities and a fun, lively environment. Our Catering cooks help create the culinary experience by preparing and serving food for NDSU students, faculty, staff and guests. In addition, this position will assure food safety protocols are met in the food production and service areas, as well as maintaining equipment used at workstations. In this position, you're guaranteed 40 hours per week with 10 paid holidays, as well vacation and sick time accruals.. NDSU provides unbeatable benefits, including fully funded family health insurance, tuition discounts for yourself and family, and an NDPERS retirement plan with university contributions up to 12.26%!

#### **Description & Details:**

Performs all necessary duties to serve food to customers. Executes all necessary tasks to assure a high degree of cleanliness, quality and sanitation in food production and food service areas. Maintains all equipment used at workstations in an acceptable and sanitary condition.

#### **Work Schedule:**

Monday thru Friday with weekend rotation as needed - Hours 6:00 am to 2:30 pm may be earlier depending on business needs.

#### **Advertised Salary:**

\$18.50 +/-hour DOE

#### **Minimum Qualifications:**

- Minimum 2 years cooking experience in a food service operation or its equivalent.
- Excellent interpersonal skills
- Excellent customer service skills
- Good oral and written communication skills
- Ability to contribute to a positive and productive team environment.

#### **Preferred Qualifications:**

- Food Safety Certified

#### **Benefits:**

NDSU offers a comprehensive benefits package which includes single or family health insurance coverage with premiums paid for by the university – with an effective date for new employees the first of the month following date of hire. Other benefits include: wellness benefits, basic life insurance, retirement plan, tuition waiver, annual leave, EAP, sick leave and holiday pay. Optional benefits include: supplemental life, dental, vision, long-term care insurance, flexible spending account, and supplemental retirement plans.

#### **About Us:**

North Dakota State University is distinctive as a student focused, land-grant, research university. We educate leaders who solve national and global challenges by providing affordable access to an excellent education that combines teaching and research in a rich learning environment.

NDSU is in the highest Carnegie Classification of Institutions of Higher Education, R1, granted to the top research institutions in the country.

NDSU has offices across the state of North Dakota, and the main campus is in Fargo, on the Minnesota border. Along with Moorhead, Minnesota, Fargo forms one of the largest metropolitan centers between Minneapolis and Seattle. The community is consistently ranked as one of the best places to live.

#### **No Smoking Notice:**

As an employer, the State of North Dakota prohibits smoking in all places of state employment in accordance with N.D.C.C. § 23-12-10.

#### **EO/AA Statement:**

North Dakota State University is an Equal Opportunity employer, and all qualified applicants will receive consideration for employment without regard to age, color, gender expression/identity, genetic information, marital status, national origin, participation in lawful off-campus activity, physical or mental disability, pregnancy, public assistance status, race, religion, sex, sexual orientation, spousal relationship to current employee, or veteran status, as applicable.

**Diversity Statement:**

NDSU strives to be a community of belonging, recognizing unique differences as strengths of our university. We seek to recruit and retain a diverse workforce that supports a community in which diverse populations and perspectives will know and learn from one another. NDSU values candidates who are committed to our core values of respect, inclusivity, community, creativity, excellence, impact, innovation, integrity, resilience, responsiveness, and transformation. Successful candidates will be committed to and help advance our strategic goal to create and maintain an open and respectful environment to promote inclusivity and diversity as a cornerstone of education, research, and outreach.

**Veteran's Preference Notice:**

This position is subject to North Dakota Veteran's Preference requirements.

**Reasonable Accommodation Information**

North Dakota State University is committed to providing access and reasonable accommodation in its services, programs, activities, education, and employment for individuals with disabilities. To request disability accommodation in the application process, please contact Human Resources at 701-231-8961 or [ndsu.hr@ndsu.edu](mailto:ndsu.hr@ndsu.edu).

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