

Job Description

Job Title	Supervisor - Food Court & Coffee Shops
Job ID	2946299
Location	Fargo
Full/Part Time	Full-Time
Regular/Temporary	Regular

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Position Information

Join NDSU Dining and help feed the herd! Located in the heart of NDSU's campus, enjoy state-of-the art facilities and a fun, lively environment. Our team members help create the culinary experience by preparing and serving food for NDSU students, faculty, staff and guests. In addition, this position will assure food safety protocols are met in the food production and service areas, as well as maintaining equipment used at workstations. In this position, you are guaranteed 40 hours per week with 10 paid holidays, plus paid vacation and sick time. NDSU provides unbeatable benefits, including fully funded family health insurance, tuition discounts for yourself and family, and retirement contribution up to 12.26%.

Please provide details within application or resume of how each of the minimum and/or preferred qualifications have been met.

Position Description & Details:

- Performs all necessary duties to serve food and ensure the needs of NDSU students, faculty, staff and campus visitors are met
- Assure that strict attention is given to quality, presentation, portion control and proper temperature maintenance for all food items being produced
- Provide leadership for the recruitment, selection, training, supervision and evaluation of staff in the food court operations & campus coffee shops
- Provide continuous training and feedback to develop full-time, part-time and student staff
- Serve as a role model and leader for staff in customer service and teamwork

Work Schedule: 12:00 pm to 8:30 pm Monday thru Friday. Day hours during summer, semester and school year breaks

Advertised Salary: \$19.50 to \$21.50/hr depending on experience

Minimum Qualifications:

- Minimum 3 years experience in a food service operation
- Minimum 1 year cooking experience
- Minimum 1 year supervisory experience in a food service operation
- Cash handling Experience
- Excellent interpersonal skills
- Excellent customer service skills
- Good oral and written communication skills

Preferred Qualifications:

- College or university food service experience preferred
- Barista experience preferred
- Food Safety Certification preferred

Benefits:

NDSU offers a comprehensive benefits package which includes single or family health insurance coverage with premiums paid for by the university – with an effective date for new employees the first of the month following date of hire. Other benefits include, wellness benefits, basic life insurance, retirement plan, tuition waiver, annual leave, EAP, sick leave and holiday pay. Optional benefits include supplemental life, dental, vision, long-term care insurance, flexible spending account, and supplemental retirement plans.

About Us:

North Dakota State University is distinctive as a student focused, land-grant, research university. We educate leaders who solve national and global challenges by providing affordable access to an excellent education that combines teaching and research in a rich learning environment.

NDSU is in the highest Carnegie Classification of Institutions of Higher Education, R1, granted to the top research institutions in the country.

NDSU has offices across the state of North Dakota, and the main campus is in Fargo, on the Minnesota border. Along with Moorhead, Minnesota, Fargo forms one of the largest metropolitan centers between Minneapolis and Seattle. The community is consistently

ranked as one of the best places to live.

No Smoking Notice:

As an employer, the State of North Dakota prohibits smoking in all places of state employment in accordance with N.D.C.C. § 23-12-10.

EO/AA Statement:

North Dakota State University is an Equal Opportunity employer and all qualified applicants will receive consideration for employment without regard to age, color, gender expression/identity, genetic information, marital status, national origin, participation in lawful off-campus activity, physical or mental disability, pregnancy, public assistance status, race, religion, sex, sexual orientation, spousal relationship to current employee, or veteran status, as applicable.

Veteran's Preference Notice:

This position is subject to North Dakota Veteran's Preference requirements.

Reasonable Accommodation Information

North Dakota State University is committed to providing access and reasonable accommodation in its services, programs, activities, education, and employment for individuals with disabilities. To request disability accommodation in the application process, please contact Human Resources at 701-231-8961 or ndsuh@ndsuh.edu.

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