When implementing an attendance accommodation, instructors generally decide the specific requirements for each of their courses. Attendance requirements can vary significantly, and often depend on the format of the course (lecture, lab, hands-on, or activity based). Students are advised to attend the first class session to secure a course syllabus and review the attendance policy. If the student is concerned his/her attendance will be affected by their disability, a meeting can be scheduled with the Disability Services case manager to discuss the potential impact. The Disability Specialist will explain the process for evaluating an attendance accommodation request, identifying key variables considered when making the determination to approve or deny.

If the accommodation is approved and verified in writing by Disability Services, the student and their instructor will typically identify the process for completing missed work, when and how the instructor will be notified of an absence, and the maximum number of classes that can be missed without substantially reducing the academic standard.

In making the accommodation, the instructor is advised to consider the following questions:

▪ What are the reasons for the attendance policy?
▪ What does the course description and syllabus say about attendance?
▪ What is the degree of interaction in class between the instructor and the students?
▪ What percentage of the course learning is based on “in-class” participation?
▪ What is the effect of long-term absences on the student and/or others enrolled in the course?
▪ In what other circumstances might the instructor allow for flexibility in attendance?

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Celebrate the unquestionable ability of those with disabilities on APRIL 3rd, 2013

**REEL LIFE: A FILM FESTIVAL HIGHLIGHTING DISABILITY/DISABLISM**

All events are located in Century Theatre, Memorial Union, unless otherwise indicated

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
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<tbody>
<tr>
<td>10:00 am</td>
<td>Film: Read Me Differently</td>
</tr>
<tr>
<td>11 - Noon</td>
<td>Pizza in Legacy Lounge - RSVP by email at <a href="mailto:ndsu.edcenter@ndsu.edu">ndsu.edcenter@ndsu.edu</a>, or by calling (701) 231-5728 by 3/29/13</td>
</tr>
<tr>
<td>Noon - 1</td>
<td>Presentation: Disability Discourses in Popular Culture: What's Glee Got to Do With It?</td>
</tr>
<tr>
<td>1:00 pm</td>
<td>Film: When Billy Broke His Head...And Other Tales of Wonder</td>
</tr>
<tr>
<td>2:30 pm</td>
<td>Film: Fly Away</td>
</tr>
<tr>
<td>4:15 pm</td>
<td>Panel discussion: Autism Insights: Exploring the Spectrum</td>
</tr>
<tr>
<td>5:00 pm</td>
<td>Film: Read Me Differently (2nd showing)</td>
</tr>
<tr>
<td>6:00 pm</td>
<td>Panel discussion: Mental Health Misconceptions</td>
</tr>
<tr>
<td>6:30 pm</td>
<td>Snacks served in Legacy Lounge for Film Festival Attendees</td>
</tr>
<tr>
<td>7:00 pm</td>
<td>Film: Reign Over Me</td>
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</tbody>
</table>

Sponsored by:
Disability/Accessibility Initiatives Committee, Equity and Diversity Center, Diversity Initiatives Grant, Compass Program Foundation, Human Resources and Disability Services

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The ND Interagency Program for Assistive Technology partnered with NDSU and the community to raise $27,800 to purchase technology for area residents with disabilities, at the 3rd annual Pedaling for Possibilities fundraiser held at the Wallman Wellness Center on Saturday, February 9th.

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“While they were saying among themselves it cannot be done, it was done”
~ Helen Keller

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Pedaling for Possibilities
Wallman Wellness Center - 2013

Spring
When a course attendance accommodation is approved, it’s important for the student to understand approval does not allow the student to miss whenever he/she likes. It also means the student is responsible for the course work and the submission of that work within an identified timeframe. If the timeframe needs to be adjusted, the student is responsible for working with the instructor to determine the new due date. Students and instructors are invited to consult with Disability Services at any time.

In some situations, excessive absences may be unexpected. The student may want to visit with the Disability Services case manager and the course instructor about possible options, such as a medical withdrawal, a late drop, or access to an incomplete.

### Testing Accommodations and the Exam Reservation Form

#### Did you know?

- Disability Services (DS) scheduled 648 exams and 494 were administered in the DS office during Fall 2012.

- Students can make requests for accommodations **any time before or during the semester needed.** Please ensure course syllabus statements do not reflect otherwise.

- A 5-business day notice is needed to reserve a room and a proctor at Disability Services due to the high volume of accommodations.

- Students approved for exam accommodations are advised to meet with instructors during office hours to ensure confidentiality & accurate completion of the exam form.

- Submitting exams 1 day in advance of the scheduled test (or 2 days for audio access) helps to ensure access.

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**Save the Date**

Acclaimed American Sign Language Performer, Trix Bruce, performs on **April 17th @ 6:30 pm**, at Beckwith Recital Hall. A voice interpreter will be provided. **Sponsored by:** NDSU Campus Attractions Issues & Ideas, Cooperative Sponsorship, Compass Program Foundation, Equity and Diversity Center, Memorial Union, & Metro Area Mayors Committee for People with Disabilities.

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NDSU does not discriminate on the basis of age, color, disability gender expression/identity, genetic information, marital status, national origin, public assistance status, sex, sexual orientation, status as a U.S. veteran, race or religion. Direct inquiries to the Vice President for Equity, Diversity and Global Outreach, 205 Old Main, 701 231-7708. Please contact Jen Erickson at 231-7714 to request this form in alternate format.