

Rules and Procedures for Engineering Bio Medical Lab Ehly Hall 202

Prior to utilizing Ehly Hall, room 202, all individuals need to provide a statement of research purpose to Dr. Dharmakeerthi Nawarathna. Upon receipt of the research statement of purpose, Dr. Nawarathna will authorize the Electrical and Computer Engineering Department to issue a key to the laboratory.

Prior to obtaining access to this lab, all users must provide proof of completing the following training modules:

- NDSU Baseline Safety Training – to be completed annually.
- NDSU Supervisory Training (if applicable) – to be completed annually.
- Lab and Chemical Safety Module 1: Employee Right to Know – to be completed once every three years.
- Lab and Chemical Safety Module 2: Waste Handling – to be completed once every three years.
- Lab and Chemical Safety Module 3: Fire and Electrical – to be completed once every three years.
- Lab and Chemical Safety Module 4: Radiation Hazards – to be completed once every three years.
- Lab and Chemical Safety Module 5: Biohazard Safety – to be completed once every three years.
- Lab and Chemical Safety Module 6: Nanomaterial Safety – to be completed once every three years.

Upon completion of these modules, forward the certificates in PDF format to the Electrical and Computer Engineering Department: c/o Jeffrey.Erickson@ndsu.edu. Upon receipt of all certifications, Anne Campbell in the Electrical and Computer Engineering office will be notified to issue a key for the lab. NO CERTIFICATES = NO KEY.

LAB COATS will always be worn by all staff, faculty, and students while in the lab in order to align with lab safety and industry standards.

LAB CLEANLINESS is vital to avoid cross contamination of research projects and/or the passing of bacteria/viruses to others working in the laboratory. At the beginning of **each semester**, students utilizing the lab will be required to sign-up for cleaning duties. This sign-up sheet is posted in the lab. See Jeffrey Erickson for details.

NDSU policy requires Material Safety Data Sheets (MSDS) sheets be in a properly labeled binder and located in a prominent location. MSDS sheets within the binder must be placed in an alphanumeric order for each MSDS chemical used within the laboratory. The placement of this binder will be above the refrigerator located on the south wall of the laboratory.

I agree to the above listed requirements in order to gain access to Ehly Hall, room 202.

Signature and Date

Printed Name