Normally, Internship takes place over one full academic year (Fall and Spring Semester). If you request an internship starting in any semester except the Fall, your request must be brought to the faculty (through your advisor) a minimum of three months before the intended start of the internship.

This form must be completed by April 1st to enroll in internship for the following Fall Semester.

1. Intern’s Name__________________________________________________________

2. Internship Site (Elementary School)________________________________________
   Site Supervisor________________________________________________________
   Number of Credits (150 hours/credit)____________________________________

3. Internship Site (Secondary School)________________________________________
   Site Supervisor________________________________________________________
   Number of Credits (150 hours/credit)____________________________________

Student Signature:_________________________ Date:__________________________

Site Supervisor Signature:_________________________ Date:____________________