

## Advisory Board for Student Affairs Meeting Minutes

November 6, 2017, 5:00 pm

Meinecke Boardroom

**Members present:** A. Emmons, A. Nuutinen, B. Hogie, E. Ewen, M. Russell, M. Wenzel, I. Kamara, I. Wognin, D. Fettig, R. Bergh, S. Beck, M. Bauer, C. Gross, A. Asperin, L. Oster-Aaland, B. Lonbaken

**Member absent:** M. Skoy

Oster-Aaland welcomed members to the first meeting of the academic year and introductions followed.

A presentation on Student Affairs and Enrollment Management/ABSA was given by Oster-Aaland and Lonbaken. (See attached power point.)

The Advisory Board for Student Affairs and Enrollment Management By-laws were reviewed (see attached document). Members of the Board mirror those in the Student Body Constitution. Comments and edits suggested:

- Mason suggested moving at large members appointed by Student Body President under the ASA appointments and making the Student Body President an ad hoc member.
- The need for/work by ad hoc committees would be included in the Addendum.
- It was suggested the Provost be added to the title.
- The officer position of the Board shall be held “for the remainder of the academic year.”

Wenzel made a motion to accept the By-laws with the aforementioned changes; Asperin seconded the motion; motion passed unanimously.

Duties of the Board Chair were outlined. Wenzel nominated Fettig for the position, and he accepted; Ewen nominated Emmons, who declined; Wognin nominated himself. Fettig and Wognin each gave a brief narrative on their experience and why they were interested in the position. A vote was taken and it was announced that Fettig would be the Board Chair for 2017-2018.

Oster-Aaland asked members if the proposed meeting dates/time for fall semester were acceptable. Members indicated they were acceptable.

Suggested topics/issues for the year included:

- Impact Grant (sustainability)
- Schedule Planner on Campus Connection
- SSC (get advisors to use)
- Student fee proposals (Wenzel indicated there would be none this year)
- New positions (i.e., Library)
- Learning Management System
- President Bresciani

The questions pertinent to the identified topic will be sent out prior to the next meeting:

1. *What are the top 5 concerns on the minds of students?*
2. *What would you like to learn more about in terms of how NDSU functions?*

Meeting adjourned at 6:03 pm. Next meeting is Monday, November 27 at 5:00 pm.

Respectfully submitted,  
Associate Vice Provost for Student Affairs Barb Lonbaken, PhD, RN