Advisory Board for Student Affairs Meeting Minutes
November 27, 2017, 5:00 pm
Meinecke Boardroom


Member absent: A. Emmons, A. Nuutinen, M. Bauer, C. Gross, A. Asperin

D. Fettig welcomed members to the second meeting of the academic year. Afterwards board members engaged in an energizer where all shared an experience from their holiday break.

A presentation on the Advising Resource Center (ARC), Schedule Planner (SP), and Student Success Collaborative (SSC) was given by Andrea Hein, Director of Advising Resource Center. (See attached hand out)

Andrea provided an overview of the ARC and how their staff serve students who are undeclared and those pursuing a Bachelor’s of University Studies. In addition, she added comments regarding the 5 exploratory areas for undeclared students. Discussion consisted of the purpose of the Bachelors of Universities Studies degree and whether or not we should encourage students to pursue this degree. Andrea, explained how students’ needs and situations are unique for each student. Some students really appreciate a University Studies degree because it allows them to learn about many different subject areas.

Andrea provided an overview of Schedule Planner (SP) and discussion followed. The conversation consisted of how to ensure SP will always be available for students. Concern regarding funding was discussed and it was determined that the Registrar would have additional information regarding sustainability of SP moving forward if budget issues become a concern.

Andrea provided an overview of the Student Success Collaborative. The topic of conversation consisted of advising and providing mid-semester reviews for academic advisers, as well as when would be an appropriate time to promote SSC to the student body.

D. Fettig thanked Andrea for presenting and then continued conversation regarding upcoming meeting topics. March 26 was discussed and it was decided to keep it open in order to utilize the time to discuss any relevant student concerns or issues related to higher education and NDSU that may arise prior to the meeting.

D. Fettig thanked the board for attending and concluded the meeting.

Meeting adjourned at 6:12 pm. Next meeting is Monday, January 29 at 5:00 pm.

Respectfully submitted,
Director for Student Activities, Matthew Skoy