

FERPA Release of Student Conduct Records

Student Contact Information

Date: _____	
Name: _____	Student ID#: _____
Email: _____	Phone: _____

Family Educational Rights and Privacy Act (FERPA)

The 1974 Family Educational Rights and Privacy Act is a federal law (20 U.S.C. 1232g) that protects the privacy of a student's educational record. FERPA applies to all educational institutions receiving funds from the United States Department of Education, from kindergarten through university level. Under FERPA, Student Conduct & Community Standards may not share the contents of a student's student conduct file with anyone other than the student unless the student provides written consent to do so. Exceptions to FERPA include a health or safety emergency or an educational need to know in order to fulfill one's professional responsibilities.

Information Release Options

Please release the following information to the individual(s) listed below:

- Contents of Entire Conduct file
- Contents of Individual Case(s) from incident(s) occurring on: _____
- Other: _____
- Contents to be omitted: _____

Recipient of Information

Name: _____	Relationship: _____
Email: _____	Phone: _____

Name: _____	Relationship: _____
Email: _____	Phone: _____

Student Responsibilities and Consent for Disclosure

I understand that:

- by signing this form, I am giving consent to NDSU to release the information specified above to the individual(s) listed on this form in the manner specified above.
- I may revoke this consent, in writing, at any time except to the extent that action has already been taken upon this release.
- I will not be contacted after an inquiry is made or information is released to the individual(s) listed on this form.

By signing below, I am voluntarily giving my consent to NDSU to disclose the information indicated above to the individual(s) listed above.

Student Signature

Date