



Registration & Records

NDSU Winter 2012 Commencement

NDSU winter commencement ceremonies will be held Friday, Dec. 14, at 4 p.m. A total of 756 graduate, professional and undergraduate students are eligible to participate, and 522 plan to march in the ceremony.

Degrees will be posted on January 4. Diplomas will be mailed to the 'Home' address listed as of January 1 in Campus Connection and are expected to be sent the end of January.

NDSU commencement will be relocated to the Bison Sports Arena from the Fargo Dome due to the Bison football team advancing to the semi-final round of the NCAA Championships. Despite being in a different location, the ceremony will still be a memorable event to celebrate the academic success of our students.

Thank you to all the faculty, staff and students who volunteer to make this commencement a success.

Submitted by Jodi Pierce

Bison Connection

Spring Semester / Holiday Hours

The posting of tuition and fees is a sure sign that a new semester is fast approaching. As of December 9, 2012, tuition and fees were posted to students' accounts for Spring 2013. Housing and meal plan charges were posted on December 10. Bison Connection will be gearing up to accept cash or check payments

from students, during our tuition and fee payment event, on January 22 and 23. If students have enrolled in direct deposit, they can anticipate seeing refunds deposited into their bank accounts around January 22. For those students that have not signed up for direct deposit, Customer Account Services (CAS) will be at

Bison Connection on January 31 and February 1 to disburse refund checks. Any unclaimed checks will be available for pick up at CAS from that point forward. Any checks not picked up by February 7 will be mailed first to the dorm address, followed by the home address listed in Campus Connection.

Submitted by Julie Bietz

Location	Holiday Hours	*normal hours resume January 7, 2013
	December 17 - 31	January 1 - 6
Memorial Union	Mon. - Fri.: 7:30 a.m. - 4:00 p.m. Mon. Dec. 24: 7:30 a.m. - 12:00 p.m. Tues. Dec. 25: CLOSED	Tues. Jan. 1: CLOSED Wed. - Fri.: 7:30 a.m. - 6:00 p.m. Sat.: CLOSED Sun: 3:00 p.m. - 7:00 p.m.
Barry Hall	CLOSED	CLOSED

Division of Student Affairs Philosophical Statement

To promote an environment built on collaboration and relationships which models servant leadership and principle-centered leadership in all aspects of our service delivery.

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Admission

Student Staff

Admission Assistants, or “AAs” have many responsibilities within the Office of Admission. One of the primary functions of the position is to provide campus tours to prospective students and their families. Tours are generally offered on the hour Monday through Friday. AAs typically work between four and 10 hours per week, and perform a number of general office duties, in addition to giving tours. Some of these may include stuffing, bundling, and checking quality of outgoing mail, running errands within the office and between other campus offices, completing

inventory checks of publications and other materials, preparing visit materials such as t-shirts and informational packets, stocking supplies, and completing post-visit follow-up with students from their tours. AAs must be undergraduate students at NDSU, carry at least a 2.5 GPA, and have lived on campus at NDSU for at least one semester. These students are supervised by Elizabeth Worth and Judy Erikson.

Data Entry student workers are hired every fall semester to assist with the entry of prospective student information gath-

ered at college fairs, high school visits and the National College Fair in Minneapolis. Prospect records are created in the prospective student database called Connect. This year, eight Data Entry students were hired to work roughly eight hours each week around their class schedule during the fall semester. Students must have great attention to detail, previous computer experience and afternoon hours available. Students must be undergraduate students and maintain a 2.5 GPA. These students are supervised by April Helgaas.

Submitted by April Helgaas

Fall 2012 Admission Assistants

Kylie Arts	Bottineau, ND	Microbiology
Hailey Askeland	Northfield, MN	University Studies
Emily Black	Williston, ND	Music – Piano Performance
Jen Bogart	Rogers, MN	HR Management & Accounting
Alex Brezina	Maple Grove, MN	Microbiology
Katy Critser	Overland Park, KS	Elementary Education
Pedro dos Santos	Petropolis, Brazil	Industrial Engineering
Emily Eltgroth	Hutchinson, MN	Human Development & Family Science
Mark Erickson	Roseau, MN	Physical Education
Sarah Gabert	Apple Valley, MN	Pharmacy
Julia Haase	Sidney, MT	Architecture
Hilary Haugeberg	St. Paul, MN	Food Science & Food Safety
Katie Jorissen	Valley City, ND	Exercise Science
Ross Larson	Forest Lake, MN	Mechanical Engineering
Lindsey Levin	West Fargo, ND	Psychology
Natalie Schlagel	Eagan, MN	Management Communication
Moriah Stephens	St. Louis Park, MN	PR & Advertising
Mariah Torgerson	Thief River Falls, MN	English Education
Corbin Walters	Shakopee, MN	Physical Education & Health Education

Fall 2012 Data Entry Student Workers

Kyle Barzen-Hanson	Grand Rapids, MN	Electrical Engineering
Chris Bourdeaux	Blaine, MN	Computer Science
Dallas Breberg	Dawson, MN	Finance
Melissa Corniea	Minnetonka, MN	Business Administration
Nathan Esboldt	Willmar, MN	Mechanical Engineering
Emily Neuhardt	Bismarck, ND	Electrical Engineering
Arica Petrich	Elk River, MN	University Studies
Danielle Whalen	Alexandria, MN	Accounting

Student Financial Services

New Staff Member



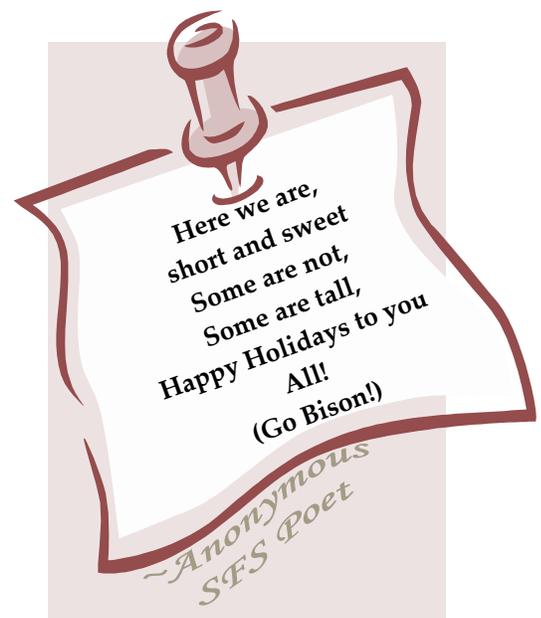
Andy Bernatson

My name is Andy Bernatson. I was born and raised in Fargo. I attended Fargo South High School and graduated with a Bachelor’s degree in Finance from Minnesota State University Moorhead in 2011. I began my career at NDSU with Bison Connection in 2011 before coming on board with Student Financial Services in late November 2012. I am currently engaged and will be getting married on January 12, 2013. My fiancé, Karen, is originally from Hankinson,

ND and graduated from Minnesota State University Moorhead in 2010 with a Bachelor’s degree in Business Administration and a minor in Finance. Karen is employed by Goldmark Schlossman Commercial Real Estate Services where she is an Office Manager/Commercial Real Estate Agent.

In my free time I embrace the outdoors. I enjoy hunting deer, pheasants, ducks and geese in the fall months. The winter months are generally filled up with ice fishing on the weekends. My summer months are spent playing softball, golf and fishing on the weekends. I also enjoy following the Bison, Twins and Vikings!

Submitted by Tammy Fraese



WE’RE ON THE WEB!

[WWW.NDSU.EDU/
ENROLLMENTMANAGEMENT](http://WWW.NDSU.EDU/ENROLLMENTMANAGEMENT)



Newsletter Additions & Changes

According to a recent in-Service newsletter survey, a suggestion was made to include a "Friendly Faces" section as a way to get to know our co-workers. Each newsletter will

spotlight various staff members with information we may or may not know about them. Many times, we regularly talk on the phone with someone, but have never put a face to that person's name. We hope you enjoy getting to know each other a little better,

and possibly build stronger connections in the process.

Also, the newsletter will change from being published each month to twice a semester.

FRIENDLY FACES

Sandy Floberg



Where do you work? **Ceres, Facilities**

How long have you worked there? **10 years at NDSU; Ceres Hall since this past August**

What is the most favorite thing about your job? **Meeting new people**

If you could spend the afternoon with anyone who would it be and why?

Reba McEntire - I love her singing

What is something you hope to accomplish in the next 5 years? **Retire**

What are your hobbies? **Fishing, hunting, baking, cooking**

What is something you can share about yourself that people may not know? **I used to install flooring**

Kate Haugen



Where do you work? **NDSU Student Affairs**

How long have you worked there? **I began July 1, 1994**

What is the most favorite thing about your job? **The creative staff I work with, and our commitment to serving students**

If you could spend the afternoon with anyone who would it be and why?

Diane Sawyer -

What is something you hope to accomplish in the next 5 years? **I would like to get back to playing the piano more regularly**

What are your hobbies? **Tennis, skiing, biking, music, reading**

What is something you can share about yourself that people may not know? **I worked as a nanny in New York during**

Marlene Rolstad



Where do you work? **Ceres, Facilities**

How long have you worked there? **I have worked at NDSU for 10 years, and have been at Ceres for 3 years**

What is the most favorite thing about your job? **I enjoy all the people in Ceres, everyone is appreciative of the work we do. Also the staff is so friendly**

If you could spend the afternoon with anyone who would it be and why?

Ellen DeGeneres - she is so funny!

What are your hobbies? **Reading and watching old movies**

What is something you can share about yourself that people may not know? **I have a fear of heights**

Career Center

Career Fairs

Did you know the NDSU Career Center holds 5 career fairs during the fall semester? That's right, 5 fairs, and this semester alone 2,798 students have taken advantage of these opportunities our office brings to campus each fall. Student attendance at these fairs has increased over the last year with more than 500 students attending compared to fall semester 2011. Not only are we seeing an increase in student attendance, but employers participating in our fairs are increasing as well. In fact, there were 282 employers at NDSU to recruit for part-

time, internship and full-time positions this fall, which is an increase of 57 over last year.

So, if you ever get a personal invitation to volunteer or assist at a career fair, please know your time will be greatly appreciated by the NDSU Career Center staff, as well as the increasing number of students in attendance. We look forward to 2 more record breaking fairs this spring semester.

Submitted by Larissa Kunde

