



INSERVICE



inService Seminar

MILITARY & VETERANS' SERVICES

Please join us for one of the sessions on

November 17th!

Information will be provided on Military & Veterans' Services, including how it impacts our military students and the enrollment management process.

9:00 a.m. & 1:00 p.m.

Memorial Union

Room of Nations

Admission

Freshmen Scholarship Awarding at NDSU

There are two types of scholarships awarded to incoming freshmen at North Dakota State University by the Office of Admission. The Presidential Program scholarships and general one-time university scholarships.

Presidential Program Scholarships (Jan 1st deadline)

The Presidential Scholarship is awarded to students with a 3.5 GPA and a 32 or higher on the ACT. Approximately 50 scholarships are awarded. Last year 135 offers were made. The Presidential Scholarship is \$3,000 a year for four years.

The Presidential Honor scholarship is awarded to students with a 3.5 GPA and a 29 to 31 on the ACT. We have 200 of these to award. Last year 347 offers were made for the 200 available scholarships. The Presidential Honor Scholarship is \$2,500 a

year for four years.

These scholarships are pre-awarded to students providing official ACT scores beginning in September. In addition to the academic requirements a student must be admitted by January 1 to receive the scholarship. The yield rate on these scholarship offers hovers around 50-55%, allowing for over-awarding. Students are asked to confirm their award in the spring of their senior year.

One Time University Scholarships (Feb. 1st deadline)

All students not qualifying for the Presidential Program scholarships may apply for general scholarships. Students with an ACT of 26 or higher and at least a 3.5 GPA are encouraged to apply for general scholarships. Applicants are ranked by their ACT score and GPA and

awarded scholarships appropriately based upon the amount of scholarship dollars. Student must be admitted to the university and have submitted the supplemental scholarship application by the February 1st scholarship deadline. Last year more than 900 scholarship applications were submitted. Some scholarship dollars from the Development Foundation have specific parameters on who can receive the award; some must go to students from a specific county, students enrolling in a specific major, or to students who show sufficient financial need. The goal of the scholarship committee is to get scholarship offers out by March and students are then given 30 days to accept or decline their award.

Submitted by Doug Zeltinger

Division of Student Affairs Philosophical Statement

To promote an environment built on collaboration and relationships which models servant leadership and principle-centered leadership in all aspects of our service delivery.

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November 2011

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Bison Connection

Remodeling Project

The start of a new semester means a new look for Bison Connection. The semester break will mark the beginning of a month long remodeling project for Bison Connection. The remodeled space will enable flexibility necessary to serve the influx of phone calls and students during the various times of the semester. As phone calls and student traffic increase during summer orientations and the start of each new semester, each staff member will be able to answer phone calls if necessary to provide efficient one-on-one assistance to students and parents. Privacy will be a great added benefit for staff along with a designated workstation for scanning and processing documents, improved air quality and temperature regulations.

What can students expect during the remodeling? Bison Connection will operate during our normal hours. Staff will be available to assist students face to face at the north end of the counter area and to answer your phone calls. You can still find us next to our bright green posts!

Submitted by Larissa Kunde

Career Center

Pumpkin Decorating Challenge



Pumpkin Decorating Challenge 2011

And the winner is . . . ! The Career Center presented a pumpkin decorating challenge to all departments within Enrollment Management and Ceres Hall last week. Departments were asked to choose their perfect pumpkin(s) and decorate as they wanted for the competition. A traveling trophy and treats provided by the Career Center were given to the winning department. Staff from various departments brought their creations to Ceres 312 on Monday, October 31 to

be viewed by all. Pumpkins were judged by NDSU Student Body President Cam Knutson and Student Senator Jake Williams. The judges' decision was to award the "Golden Pumpkin" traveling trophy and treats to the CAREER CENTER! The judges felt, "The way to a man's heart is through his stomach," and the Career Center provided just that – a BIG Bison Pride Burger and fries!

Submitted by Sherry Josephsen

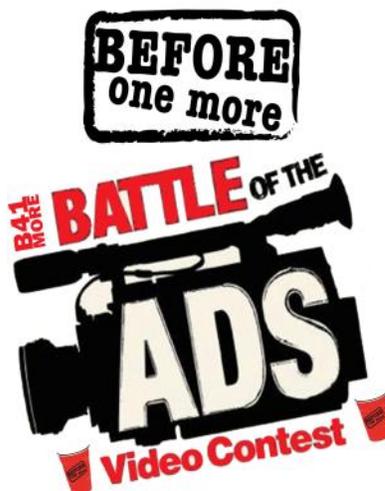
Orientation and Student Success

Prevention Programs / Spring Orientation / Thanksgiving Break Hours

Alcohol and Other Drug Prevention Programs

Alcohol and Other Drug Abuse Prevention Programs is currently looking for a new video ad for the student-designed Before One More campaign. The "Battle of the Ads" is a great opportunity for students to earn a great prize (and learn more about responsible use of alcohol in the meantime)! All NDSU students are invited to submit a one-minute video using "Before One More" messages for a chance to win up to \$400 in Bison Bucks and have the winning video shown on the big screen at the January 21st NDSU vs. SDSU men's basketball game! All contest entries are due by Wednesday, November 23rd, 2011. Students will have a chance to vote for

one of the top three finalists in early December. For official rules and contest entry information, visit www.ndsu.edu/alcoholinfo.



Spring Orientation

Students beginning in Spring 2012 are encouraged to attend Orientation on either December 2 or January 9. Orientation allows students to meet with an academic adviser, register for courses, learn about financial aid and student services, and tour campus. There is no fee for attendance, but students should register on the Orientation and Student Success website. Prior to Orientation, students should take the online Math Placement Test (unless transcripts have already been received at NDSU for successfully completed college level math.) Finally, a convenient checklist of tasks that need to be completed is also available on the Orientation and Student Success website. Please refer

students to our office at 701.231.8379 and/or website, www.ndsu.edu/studentuccess.

ACE Tutoring and Quiet Study

ACE will be closed for Thanksgiving break from noon on November 23 through 9 a.m. on November 28. Tutoring will not be available during finals week so our tutors can also focus on finals. However, quiet study spaces will be available during working hours Monday-Friday 8 a.m. - 5 p.m. during finals week.

Submitted by Angela Seewald - Marquardt

Registration & Records

Census

Every semester, after the 4th week of classes has concluded, NDSU along with all the other state institutions take a snapshot of student enrollment information known as the 4th week Enrollment Census Reports. These reports are used for official reporting purposes such as generating official student enrollment counts for the University and its academic departments, generating student lists, developing survey cohorts and determining the bio-demographic configuration of NDSU's student body. Several offices within the University play important roles in generating and archiving this official data. These offices include: Registration and Records, Institutional Research and Analysis, the Vice President for Student Affairs Office, Distance and Continuing Education and others. The weeks leading up to census are filled with many checks and balances that ensure students are properly enrolled

and attending classes, that major and advisor information is current, and that residency updates are processed.

In addition to the aggregate information that is collected by departments within NDSU, many of the census reports contain a great deal of detailed student information should the need arise down the line to generate additional reports using the information as it stood during the census snapshot. Information gathered includes student bio-demographic/residency information, academic information, course enrollments, student and full-time equivalency (FTE) enrollments, residency, citizenship, and distance education data.

The type of information captured at census is continuously reviewed by campuses and the North Dakota University System. Based on institutional,

system and legislative needs, reports may be modified or new reports created to ensure the necessary data is being included correctly and consistently. Recent legislation will require future enrollment reporting cycles to include information on full-time, face-to-face enrollments to create a clearer picture of the infrastructure and resource needs of campuses based on traditional student enrollments.

The data gathered at census is used institutionally to satisfy a multitude of requests for data that are made by both internal and external entities, including academic departments, administrative departments, researchers, marketers, service providers, and others. The types of information released to internal and external requestors strictly adhere to federal, state and institutional student privacy laws and policies, namely the Family Educational Rights and Privacy Act

(FERPA). NDSU departments and those contracted by NDSU to perform certain functions on our behalf, such as the National Student Clearinghouse, may receive enough information to help them perform their responsibilities for the university. Requestors who do not have an educational need to know sensitive student information may only receive student data that is considered directory information.

The 4th week Enrollment Census Reports are a critical tool in tracking the development of NDSU's dynamic student body and making that growth known to the broader NDSU community. They will continue to be an extremely valuable resource as NDSU pursues its goals as a student focused, land-grant, research university.

*Submitted by Matt Chaussee and
Kristi Wold-McCormick*

New Staff Member

Hi, my name is Amber Triebold and I am a Registration Assistant in the Office of Registration & Records. I attended NDSU and earned a B.S. in Emergency Management in 2010 and am excited to now be a part of the staff! Outside of the office, I am a member of the N.D. Air Guard and also spent six years in the Army National Guard. I enjoy art, concerts, traveling, any outdoor activity, and spending time with my boyfriend.

Submitted by Amber Triebold



Give Thanks!

Student Financial Services

Financial Aid Award Notices

As of June 2011 the Office of Student Financial Services policy is that we no longer print and mail students an award notice. All students will receive an email notification informing them to check their Campus Connection to view their initial award or revision. The awarding email process is run every morning around 9:00. Jeanne runs the process for new awards on Thursday afternoon. Those students will receive an initial email Friday morning. Once a revision has been made students will receive an email within the next day or two.

Submitted by McKay Brekke

WE'RE ON THE WEB!

www.ndsu.edu/enrollmentmanagement

If you have suggestions for future inService articles please submit them online:

<http://www.ndsu.edu/enrollmentmanagement/in-service/suggestions/>