

NDSU prohibits discrimination and harassment on the basis of age, color, gender expression/identity, genetic information, marital status, national origin, physical or mental disability, pregnancy, public assistance status, race, religion, sex, sexual orientation, spousal relationship to current employee, status as a U.S. veteran, or participating in lawful activity off the employer’s premises during nonworking hours which is not in direct conflict with the essential business-related interests of the employer. **NDSU prohibits all forms of sexual harassment, gender-based harassment, and sexual misconduct**, including but not limited to, intimate partner violence, sexual assault, sexual exploitation, and stalking. **NDSU also prohibits retaliation** based on protected activity, including, but not limited to, reporting alleged discrimination or providing information during a discrimination investigation. **NDSU employees have specific responsibilities when they observe, or receive a report of, discrimination, harassment, retaliation, or sexual misconduct.**

All NDSU employees who observe discrimination, harassment, retaliation, or sexual misconduct must promptly report the observed incident by completing this form. Additionally, any NDSU employee who receives a report of discrimination, harassment, retaliation, or sexual misconduct involving a NDSU student must promptly report the information received by completing this form. Further, any NDSU supervisor, manager, department head, dean, director, or administrator who receives a report of discrimination, harassment, retaliation, or sexual misconduct involving NDSU employees must promptly report the information received by completing this form. For more information, please see [NDSU Policy 156](#), Discrimination, Harassment, and Retaliation Complaint Procedures, and, as applicable, [NDSU Policy 162](#), Sexual and Gender-Based Harassment, Sexual Misconduct and Title IX Policy.

Please fill in the information below to the best of your ability and attach additional pages to this form as needed. If you need help completing the report form, you may contact the Equity Office at the contact information listed below. The report form can be submitted via email or in person to:

Equity Office/Title IX/ADA Coordinator
Old Main 201, NDSU Main Campus
701.231.7708
ndsu.eoaa@ndsu.edu

A. PERSONAL INFORMATION:

Name: _____
Job Position at NDSU: _____
Campus Address: _____
E-mail Address: _____
Phone Number: _____

B. KNOWLEDGE OF ALLEGED DISCRIMINATION, HARASSMENT, AND/OR RETALIATION:

Through observation
 Through report to you
 Other (please specify): _____

C. DISCRIMINATION, HARASSMENT, RETALIATION AND/OR SEXUAL MISCONDUCT OBSERVED:

Date/approximate time of observation: _____
Location of observation: _____
Other witness(es), if any (include name(s)/role(s) at NDSU, if known): _____

Description of observation (include name(s) of any parties involved/role(s) at NDSU, if known):

Response by you or others, if any:

D. DISCRIMINATION, HARASSMENT, RETALIATION AND/OR SEXUAL MISCONDUCT REPORTED TO YOU:

Date/approximate time of report to you: _____

By whom (include name(s)/role(s) at NDSU, if known): _____

Description of information shared with you:

Response by you or others, if any:

E. ADDITIONAL INFORMATION:

Please include any other information not yet provided regarding the incident observed or report of alleged discrimination, harassment, retaliation, or sexual misconduct received.

To the best of my knowledge and belief, the information I have provided is accurate and complete.

Signature

Date

FOR UNIVERSITY USE ONLY:

Date form received:	By whom:	<input type="checkbox"/> In person <input type="checkbox"/> By email
Referral: <input type="checkbox"/> Equity Office/Title IX/ADA Coordinator	<input type="checkbox"/> Student Affairs Office	<input type="checkbox"/> Other: