

**Faculty Awards and Recognition Committee Minutes**  
**Friday, January 29, 2016, Meinecke Board Room, Memorial Union**

Attendees: Kevin Brooks, Daniel Friesner, Sumathy Krishnan, Simone Ludwig, Linda Manikowske, Rodney Traub, Kimberly Vonnahme, chair Canan Bilen-Green, secretaries Kelly Hoyt and Melissa Lamp.

Guests: Lauren Algyer on behalf of Student Government for the Odney award, Mark Harvey on behalf of the Faculty Lectureship award and Dr. John Wold via telephone on behalf of the Development Foundation Awards Committee.

**1. Introductions and Announcements**

- C. Bilen-Green led the introductions of the committee. K. Brooks, S. Ludwig, and K. Vonnahme were not present at the beginning of the meeting because they were nominated for the Odney award and that was the first award that was going to be discussed.
- The Awards Committee Sharepoint site includes the award MOU’s, nominations, and supporting materials for the awards this committee will be reviewing. It also houses the minutes for this committee. It can be located at <https://myndsu.sharepoint.com/sites/provostoffice/awards>
- Promote upcoming awards within your College. Excellence in Mentoring, Service Learning and Outstanding Advisors are the next awards the committee will review nominations for.

**2. Selection of Finalists:**

**Odney Award** – 75 nominations

- C. Bilen-Green suggested reviewing the top 3 nominees that were decided by the committee members top 5 choices they brought to the meeting
- The committee decided on a recipient and that person’s name will be recommended to the Provost.

**Faculty Lectureship** – 6 nominations

- M. Harvey noted that not everyone was notified that they were nominated for this award. He suggested that in the future maybe there should be set guidelines indicating that nominees will be notified.
- It was suggested that when an updated CV from the nominee is requested, that would be the notification that they were nominated. However, this request may not make it clear that it is due to an award nomination.

**Waldron** – 10 nominations

- The committee decided on a recipient and that person’s name will be recommended to the Provost.

**Peltier** – 8 nominations

- The committee decided on a recipient and that person’s name will be recommended to the Provost.

- Committee members indicated that for the above awards it was difficult to know if they should be taking into consideration the length of time someone has been at NDSU and the volume of research they do in their field. One example given is that someone in history or marketing isn’t going to have as much research on their CV as someone in plant sciences or psychology.
- Another issue the committee struggled with was how to weight the value of a team that was nominated for an award, versus an individual person that was nominated.

**3. Reminders:**

- As the committee reviews this year’s nominations, C. Bilen-Green asked them to collect feedback on the award criteria, note recommendations for modifications to the criteria and review process to be discussed at the April meeting and would be implemented next year.
- Committee members who are nominated for an award should recuse themselves from participating in the review of nominations for that award. If a committee member recognizes any other type of conflict, that committee member should recuse him- or herself from reviewing the award.
- Committee Tasks and Organization

FAR Committee Tasks	Dec	Jan	Feb	Mar	Apr
1) Solicit, review, and select finalist for the faculty awards, professorships.		X	X	X	
2) Organize events to recognize faculty excellence and contributions.	X				X
3) Establish criteria and nominating procedures for faculty awards.	X				X
4) Develop proposals for new awards.					X

**4. Next Meeting**

K. Hoyt will poll the committee for a 90 minute meeting the middle to end of February. The February meeting topic will be the review and selection of finalists for the Excellence in Mentoring, Chamber of Commerce Distinguished Faculty Service, Service Learning, Outstanding Faculty Advisor, and Outstanding Professional Advisor awards.