

Faculty Awards and Recognition Committee Minutes
Friday, April 1, 2016, Room of Nations, Memorial Union

Attendees: Kevin Brooks, Daniel Friesner, Sumathy Krishnan, Simone Ludwig, Linda Manikowske, Rodney Traub, Kimberly Vonnahme, chair Canan Bilen-Green, secretary Kelly Hoyt.

Guests: Jim Deal on behalf of the Phi Kappa Phi Faculty Lectureship award

1. Announcements

- Faculty Lectureship, April 4, 7:30pm Century Theater
 - There will be a reception outside of the Theater afterwards. Please encourage others to attend this event.
- Celebration of Faculty Excellence, May 10, 3:00pm, MU Plains Room
 - The program will start about 3:15 or so.
 - Faculty promotions and tenure will be recognized at this event as well (in place of the reception the President held in his house past few years for newly promoted/tenured faculty).

2. Establish criteria and nominating procedures for faculty awards

- Phi Kappa Phi Faculty Lectureship Award
 - Deal gave an oversight of the process for this award.
 - Call for nominations went out during Summer 2015.
 - 7-8 nominations were received.
 - Committee was composed of 1 person from each college and 1 of the PKP officers.
 - Nomination letters and CV's were reviewed and 3 individuals were invited to give a 10 minute talk and then a question and answer session at the end. Total time was about 20-30 minutes per person.
 - Committee discussed the candidates and selected a recipient for the award.
 - Someone asked if the lecture was required or necessary.
 - ❖ Deal indicated that the process was approved by Faculty Senate. He wasn't sure if it has to be done or if changes would have to be approved by Faculty Senate.
 - Deal felt like the combination of the nomination and presentation was key in determining the recipient rather than the nomination alone.
 - Criteria for the Phi Kappa Phi Faculty Lectureship award
 - Have a love of research and be passionate and effective about communicating their research to others
 - Different from the Faculty Lectureship award in that the Faculty Lectureship award criteria includes, teaching, research and service.
 - Different from the Waldron award because Waldron is excellence in research. This award is looking at the quantities and type of work being done. The value or importance of the topic.
 - Was time of service at NDSU a factor in choosing recipient?
 - ❖ Deal said that per the description of the award, it leaned towards full professor.
 - Additional questions the Faculty Awards committee asked:
 - Would Deal serve as a resource in coming years when the time for organizing the logistics of the award comes around?
 - He would be happy to.
 - Should we ask the previous recipient to join us when it comes time for organizing award logistics?
 - Yes.
 - Can the initiation ceremony for Phi Kappa Phi be moved from the 3rd week in November?
 - This would have to be discussed with Phi Kappa Phi Officers and members.
 - Could it be done during finals week in December?
 - This would have to be discussed with Phi Kappa Phi Officers and members.
 - Discussion ensued regarding a plan for this award:
 - Call for nominations could go out this spring with a 9/15/16 due date.
 - Committee could meet in the fall and still have the lectureship in November.

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- ✦ It was suggested to spread out the call for nominations of all the awards throughout the year instead of all being due in the spring and having to be reviewed at the same time.
 - Peltier Award for Teaching Innovation
 - Do we want to allow groups to be nominated in the future?
 - No, it should be an individual award.
 - Does it make sense to have something for recognition of a group?
 - Have a new award that is geared towards recognizing “group” excellence
 - Do we want to consider how long something has been done versus how many people are involved or impacted?
 - Consideration will be given to the duration of administration and the number of participants.
 - Robert Odney Excellence in Teaching Award
 - Should we rewrite the questions for the nominations?
- ✦ Bilen-Green will work on new criteria and descriptions for the awards and circulate to members before the next meeting.

3. New Business

- A suggestion for the rotation of committee members who will be coming off after 3rd term.
 - If it is going to be a campus wide election, it should be in the spring so new committee members can start the next fall.
 - Next election will be 2017.
- Summer meetings
 - The Faculty Awards and Recognition Committee will not meet during the summer.

4. Announcements

- There will be an announcement sent out in April for the Celebration of Faculty Excellence event.

Committee Tasks and Organization

FAR Committee Tasks	Dec.	January	February	March	April
1) Solicit, review, and select finalist for the faculty awards, professorships.		X	X	X	
2) Organize events to recognize faculty excellence and contributions.	X				X
3) Establish criteria and nominating procedures for faculty awards.	X				X
4) Develop proposals for new awards.					X

5. Next Meeting

- Next meeting will be end of April to discuss proposals for application deadlines for awards and nomination materials for next year.