

## PORTFOLIO ROUTING and EVALUATION

*Maybe completed via DocuSign*

Candidate's Name: \_\_\_\_\_

- **As recommendation letters materials are included in the portfolio, copies must be provided to the candidate. The candidate will have 14 days to provide a written response.**
- If the faculty member was granted an extension of the probationary period for any reason, such an extension does not increase expectations for performance.
- Should the faculty member disagree on the inclusion or exclusion of some materials, the faculty member may indicate his/her objection in this signed statement.

<b>Portfolio Received by</b>	<b>Date</b>
Dept. PTE Committee Chair	_____
Dept. Chair	_____
College PTE Committee Chair	_____
College Dean	_____
Director	_____

<b>Recommendation Letters/Materials Added:</b>	<b>By:</b>	<b>Date:</b>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**COMMENTS REGARDING ADDED MATERIALS:**

  
  
  

<b>VOTE TALLY</b>						
<b>Number of Votes for:</b>	<b>Tenure*</b>			<b>Promotion</b>		
	<b>Recommend</b>	<b>Deny</b>	<b>Abstain</b>	<b>Recommend</b>	<b>Deny</b>	<b>Abstain</b>
Dept. PTE Committee						
Dept. Chair						
College PTE Committee						
College Dean						
Director						

\*Evaluations for promotion to Associate Professor and granting of tenure will ordinarily be conducted concurrently.