

Portfolio Cover Page for Promotion and Tenure 2020-2021

DEMOGRAPHIC DATA:

Name: _____

Rank: _____

Department: _____

College: _____

REQUESTED ACTION:

☐ Promotion to rank of: _____ ☐ Request for tenure

SPECIAL AGREEMENTS (check, if applicable)

- ☐ Previous Consideration (if promotion was not approved, place letters of denial in section C.)
- ☐ Prior Service Agreement (place in section C) if not specified in appointment letter. *For faculty hired with tenure credit how prior work is considered must be specified in the appointment letter (NDSU Policy 352, 3.5.2).*

CANDIDATE'S SIGNED STATEMENT

I have reviewed the portfolio and believe it to be accurate, complete, current, and ready for review.

Signature

Date

- As any additional materials are included in the portfolio, copies must be provided to the candidate. The candidate will have 14 days to provide a written response.
- If the faculty member was granted an extension of the probationary period for any reason, such an extension does not increase expectations for performance.
- Should the faculty member disagree on the inclusion or exclusion of some materials, the faculty member may indicate his/her objection in this signed statement.

COMMENTS:

ADMINISTRATORS RESPONSIBLE FOR PORTFOLIO REVIEW:

ROUTING				ADDED MATERIALS INVENTORY		
Portfolio Received:	Date:			Materials Added:	By:	Date:
Dept. PTE Committee	_____			_____	_____	_____
Dept. Chair	_____			_____	_____	_____
College PTE Committee	_____			_____	_____	_____
College Dean	_____			_____	_____	_____
Director	_____			_____	_____	_____
Provost/VPAA	_____			_____	_____	_____
President	_____			_____	_____	_____

VOTE TALLY						
Number of Votes for:	Tenure*			Promotion		
	Recommend	Deny	Abstain	Recommend	Deny	Abstain
Dept. PTE Committee						
Dept. Chair						
College PTE Committee						
College Dean						
Director						

*Evaluations for promotion to Associate Professor and granting of tenure will ordinarily be conducted concurrently.

Department Chair

Dean