

PORTFOLIO ROUTING and EVALUATION

Maybe completed via DocuSign

Candidate's Name: _____

- **As recommendation letters materials are included in the portfolio, copies must be provided to the candidate. The candidate will have 14 days to provide a written response.**
- If the faculty member was granted an extension of the probationary period for any reason, such an extension does not increase expectations for performance.
- Should the faculty member disagree on the inclusion or exclusion of some materials, the faculty member may indicate his/her objection in this signed statement.

Portfolio Received by	Date
Dept. PTE Committee Chair	_____
Dept. Chair	_____
College PTE Committee Chair	_____
College Dean	_____
Director	_____

Recommendation Letters/Materials Added:	By:	Date:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

COMMENTS REGARDING ADDED MATERIALS:

VOTE TALLY						
Number of Votes for:	Tenure*			Promotion		
	Recommend	Deny	Abstain	Recommend	Deny	Abstain
Dept. PTE Committee						
Dept. Chair						
College PTE Committee						
College Dean						
Director						

*Evaluations for promotion to Associate Professor and granting of tenure will ordinarily be conducted concurrently.