Off to a Great Start with Support from OTL and LAIC
Dr. Stacy Duffield
Sharley Kurtz
Office of Teaching and Learning

Services and Resources
- College Teaching Certificate
- Group Decision Center
- Instructional Coaching
- Peer Teaching Partnership
- Graduate Teaching Resources
Learning and Applied Innovation Center

Services and Resources
• Instructional Design
• Knowledge Base Resources
• Multimedia
• Project Assistance
• Technology Workshops
Starting the Semester

• Get to know your students
  – Interest Survey in Qualtrics
  – Name Cards
• Help students get to know you
• Ensure your students know how to navigate your class
  – How Blackboard is organized
  – How to contact you
  – When and how feedback will be delivered and grades posted
  – How to get help and from whom
• Keep notes on what went well and what didn’t
• Remember OTL is here to help
Sample Items to Get to Know your Students

1. What kinds of things do you like to do?
2. Do you consider yourself to be a good writer?
3. Do you generally feel confident reading college-level texts?
4. Is there anything I should know about you as a learner?
5. I enjoy _____(content area).
   Not at all       A little       Some       A lot       A whole lot
6. I am good at taking tests.
   Not at all       A little       Some       A lot       A whole lot
7. I like writing.
   Not at all       A little       Some       A lot       A whole lot
8. It is hard for me to understand what I read in my college classes.
   Not at all       A little       Some       A lot       A whole lot.
9. I am a good reader.
   Not at all       A little       Some       A lot       A whole lot.
10. What can I do to make learning easier for you in this class?
Name Cards

- Fold like a name tent
- Can hang off front of desk/table
- Identify 3 things to share (What would you be doing if it was your day off? What’s your favorite food? How many siblings do you have?)
- Set a norm to use them every class period so you and others know everyone’s names
A Little About Stacy
Course Management

• Blackboard (Bb) Manager
  – Course activation

• Early course availability
  – Text book and classroom information

• Ideas for welcoming students
  – Welcome announcement
  – Course Video
  – Introduction blog or interactive student survey
What is simple course design?

• Why use Course Design?
  – Organized collection of content
  – Overview, objectives, and to do list

• Course Design Basics
  – Articulate goals for course and units
  – Build units based on goals and assessing student learning
  – Use variety of teaching techniques emphasizing student engagement
FAQ’s

• Why don’t I see my course listed in Blackboard?
• Students tell me they cannot see my Blackboard course?
• Can I add students to my Blackboard course?
• Can I add TA’s and other instructors to my course?
• A student just enrolled in campus connection but I do not see them in Blackboard, why?
• What should I do if I need to delete someone from my course?
• Can the helpdesk add waitlisted students to my Blackboard course?
• Where can I find help?